

## ADVERTISEMENT FOR BIDS

Receipt of bids: Separate sealed Bids will be received by the Town Clerk, Town of Poughkeepsie, One Overocker Road, Poughkeepsie, NY 12603 until 12:00 PM Eastern Standard Time on January 23, 2012 at which time they will be publicly opened and read aloud for the "**Town Hall Digital Audio and Video System**". All bids must be made upon and in accordance with the form of proposals prepared by the Town and shall be submitted in sealed envelopes so marked **Town Hall Digital Audio and Video System**.

Work proposed under this contract consists of the installation of a digital audio and video system for Town Hall as set forth in the Contract / Bid / Specifications dated December 8, 2011.

The information for Bidders, Specifications and other Contract Documents may be reviewed and obtained on and after December 8, 2011 at the Office of the Town Clerk, Town of Poughkeepsie, One Overocker Road, Poughkeepsie, NY 12603. The Specifications and other Contract Documents may also be obtained and reviewed on the Town of Poughkeepsie website at <http://www.townofpoughkeepsie.com>. There is no charge for the Contract Documents.

Each bid shall be accompanied by an acceptable form of Bid Deposit Guarantee in the amount of five (5) percent of the amount bid payable to the Town of Poughkeepsie as a guarantee that if the Bid is accepted, the Bidder will complete the items bid upon in accordance with the specifications and under the terms of the contract documents.

The Bid Deposit shall be a Certified Check of the bidder or Bid Bond and be drawn payable to the Town of Poughkeepsie.

**OWNER'S RIGHTS RESERVED:** The Town of Poughkeepsie,(the Town), reserves the right to reject any or all Bids and to waive any formality or technicality in any Bid in the interest of the Town.

**STATEMENT OF NON-COLLUSION:** Bidders are required to execute the non-collusion bidding certificate pursuant to Section 103-d of the General Municipal Law of the State of New York. Additionally, Bidders are required to comply with the provision of Section 291-299 of the Executive Law of the State of New York.

The Town of Poughkeepsie hereby notifies all Bidders that it will affirmatively insure that in regard to any agreement entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration of an award.

BY ORDER OF THE TOWN BOARD

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER