

**TOWN OF POUGHKEEPSIE, NEW YORK**

**FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2010**

**TOWN OF POUGHKEEPSIE, NEW YORK**  
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**DECEMBER 31, 2010**

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Partners  
*James L. Sedore, Jr., CPA*  
*Mark S. O'Sullivan, CPA*  
*James F. Letterio, Jr., CPA*  
*Linda M. Hannigan, CPA*  
*Karen T. Hansen, CPA*  
*Jeffrey L. Brown, CPA*  
*Charles R. Rae, Jr., CPA*

## **INDEPENDENT AUDITORS' REPORT**

To the Supervisor and  
Members of the Town Board  
Town of Poughkeepsie, New York  
One Overocker Road  
Poughkeepsie, New York 12603

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Poughkeepsie, New York, as of December 31, 2010, and for the year then ended which collectively comprise the Town's financial statements as listed in the forgoing Table of Contents. These financial statements are the responsibility of the Town of Poughkeepsie, New York's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in the *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Poughkeepsie, New York as of December 31, 2010 and the respective changes in financial position for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 29, 2011, on our consideration of the Town of Poughkeepsie, New York's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations contracts and grants. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

2678 South Road | Suite 101 | Poughkeepsie, New York 12601

Tel: (845) 485-5510 | Fax: (845) 485-5547 | Email: info@sedoreco.com | Web: www.sedoreco.com

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Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and other post employment benefits plan schedule of funding progress, listed in the Table of Contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements that collectively comprise the Town of Poughkeepsie, New York's financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for the purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the financial statements. The schedule of federal expenditures is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare financial statements. This information has been subjected to the audit procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated in all material respects in relation to the financial statements as a whole.

*Sedore Hudson Valley CPAs*

Poughkeepsie, New York  
September 29, 2011



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**REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

To the Supervisor and  
Members of the Town Board  
Town of Poughkeepsie, New York  
One Overocker Road  
Poughkeepsie, New York 12603

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Poughkeepsie, New York, as of and for the year ended December 31, 2010, which collectively comprise the Town of Poughkeepsie, New York's basic financial statements and have issued our report thereon dated September 29, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Poughkeepsie's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements but not to provide an opinion on the effectiveness of the Town of Poughkeepsie's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town of Poughkeepsie's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable

Poughkeepsie Office

2678 South Road | Suite 101 | Poughkeepsie, New York 12601

Tel: (845) 485-5510 | Fax: (845) 485-5547 | Email: info@sedoreco.com | Web: www.sedoreco.com

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possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies in internal control over financial reporting noted as Finding One. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Poughkeepsie, New York's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that is required to be reported under *Government Auditing Standards*.

We also noted certain immaterial instances of noncompliance that we have reported to the management of the Town of Poughkeepsie, New York, in the Schedule of Findings, Questioned Costs and Recommendations listed in the Table of Contents. The Town of Poughkeepsie, New York's responses to the findings identified in our audit is described in the accompanying schedule of findings and responses. We did not audit the Town of Poughkeepsie, New York's response and accordingly, we express no opinion on it.

This report is intended solely for the information and use of the Supervisor, Town Board, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Sedaw Hudson Valley CPAs*  
Poughkeepsie, New York  
September 29, 2011



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To the Supervisor and  
Members of the Town Board  
Town of Poughkeepsie, New York  
One Overocker Road  
Poughkeepsie, New York 12603

Compliance

We have audited the Town of Poughkeepsie, New York's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal program for the year ended December 31, 2010. The Town of Poughkeepsie, New York's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings, Questioned Costs and Recommendations. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the Town of Poughkeepsie, New York's management. Our responsibility is to express an opinion on the Town of Poughkeepsie, New York's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Poughkeepsie, New York's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town of Poughkeepsie, New York's compliance with those requirements.

Poughkeepsie Office

2678 South Road | Suite 101 | Poughkeepsie, New York 12601

Tel: (845) 485-5510 | Fax: (845) 485-5547 | Email: [info@sedoreco.com](mailto:info@sedoreco.com) | Web: [www.sedoreco.com](http://www.sedoreco.com)

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In our opinion, the Town of Poughkeepsie, New York, complied, in all material respects, with the compliance requirements referred to above that are applicable to its major federal program for the year ended December 31, 2010.

### Internal Control Over Compliance

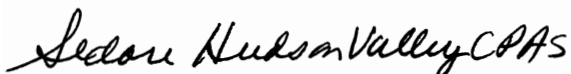
Management of the Town of Poughkeepsie, New York, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Town of Poughkeepsie, New York's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Poughkeepsie's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Town of Poughkeepsie, New York's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the Town's response, and accordingly, we express no opinion on the responses.

This report is intended solely for the information and use of the Supervisor, Town Board, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Poughkeepsie, New York  
September 29, 2011



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**REPORT ON COMPLIANCE AND CONTROLS  
OVER STATE TRANSPORTATION ASSISTANCE EXPENDED  
BASED ON AN AUDIT OF GENERAL PURPOSE  
FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Supervisor and  
Members of the Town Board  
Town of Poughkeepsie, New York  
One Overrocker Road  
Poughkeepsie, New York 12603

Compliance

We have audited the compliance of the Town of Poughkeepsie, New York, with the types of compliance requirements described in the preliminary Draft Part 43 of the New York State Codification of Rules and Regulations (NYCRR) that are applicable to each state transportation assistance program tested for the year ended December 31, 2010. The programs tested are identified in the summary of auditor's results section of the accompanying Schedule of Findings, Questioned Costs and Recommendations. Compliance with the requirements of laws, regulations, contracts and grants applicable to each program is the responsibility of the Town of Poughkeepsie, New York's management. Our responsibility is to express an opinion on the Town of Poughkeepsie, New York's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Draft Part 43 of NYCRR. Those standards and draft Part 43 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on state transportation assistance programs tested, has occurred. An audit includes examining, on a test basis, evidence about the Town of Poughkeepsie, New York's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town of Poughkeepsie, New York's compliance with those requirements.

In our opinion, the Town of Poughkeepsie, New York, complied, in all material respects, with the requirements referred to above that are applicable to each of its state transportation assistance programs tested for the year ended December 31, 2010.

Poughkeepsie Office  
2678 South Road | Suite 101 | Poughkeepsie, New York 12601  
Tel: (845) 485-5510 | Fax: (845) 485-5547 | Email: info@sedoreco.com | Web: www.sedoreco.com

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## Internal Control Over Compliance

The management of the Town of Poughkeepsie, New York, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to its state transportation assistance programs. In planning and performing our audit, we considered the Town of Poughkeepsie, New York's internal control over compliance with requirements that could have a direct and material effect on each of its state transportation assistance programs tested in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with Draft Part 43 of NYCRR.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a deficiency, or combination of significant deficiencies that results in more than a remote likelihood that a material noncompliance with the state transportation assistance programs may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the Supervisor, Town Board, management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Sedaw Hudson Valley CPAs*

Poughkeepsie, New York  
September 29, 2011

**Town of Poughkeepsie, Dutchess County, NY**  
**Management's Discussion and Analysis**  
**December 31, 2010**  
**(Unaudited)**

As the management of the Town of Poughkeepsie, Dutchess County, New York, we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended December 31, 2010. This discussion and analysis should be read in conjunction with the financial statements and the accompanying notes to the statements that begin on page 17.

The Basic Financial Statements consist of a series of inter-related financial statements. The statements of Net Assets and Statement of Activities (on pages 17, 18, and 19) provide information about the activities of the Town as a whole, presenting both short-term and longer-term views of the Town's finances. For governmental activities, the Town's traditional fund financial statements (beginning on page 20) tell the reader how Town provided services and programs were financed in 2010, as well as what resources are available for future spending. Fund financial statements report on the Town's operations in greater detail than the government-wide statements, and concentrate on the Town's most significant funds (identified as "major" funds), with less significant or "non-major" funds accumulated for presentation in one column. Fiduciary fund statements provide information about financial activities for which the Town acts solely as trustee or agent for the benefit of organizations or persons outside of the Town government.

**Reporting on the Town as an Entity:**  
**The Statement of Net Assets and the Statement of Activities**

The Statement of Net Assets and Liabilities of the Town as a whole, with the difference between Assets and Liabilities reported as Net Assets. The Statement of Activities presents financial information as to how the Town's Net Assets changed during the fiscal year, with all changes being reported as soon as the underlying event occurs, regardless of the timing of the related cash flows. Over time, increases or decreases in the Town's Net Assets position are one indicator of whether its "financial health" is strengthening or deteriorating. These statements are inclusive of all Town's basic services including police, public works/highway, parks and recreation. Both statements utilize the accrual basis of accounting, the same accounting method used by most private-sector organizations.

**Town of Poughkeepsie, Dutchess County, NY**  
**Management's Discussion and Analysis**  
**December 31, 2010, (Cont'd)**  
**(Unaudited)**

**Reporting the Town's Most Significant Funds:  
Fund Financial Statements**

The Fund Financial Statements provide detailed financial information about the most significant funds of the Town, not the Town as a whole. Some funds (most notably the General and Highway funds) are established as required by State law, while other funds are established at the Town's discretion to help it account for and manage money for specific purposes. All of the Town's funds are classified as the Governmental Funds which focus on near-term inflows and outflows of spend-able resources, and on balances of spend-able resources still available at the end of the fiscal year. This measurement focus is known as the modified accrual basis of accounting.

Financial information is presented separately in the Governmental Fund Balance Sheet and in the Statement of Revenues, Expenditures, and Changes in Fund Balances for the Town's General Fund and Highway Fund. Financial information for all other Governmental Funds is combined into a single-aggregated presentation.

Compliance with the Original and Final Operating budget for the Town's major funds is reported in the Statement of Revenues, Expenditures, and Changes in Fund Balances—Budget and Actual.

In that the focus of Governmental Funds is narrower than that of the government-wide financial statements, it is useful to compare the information provided in each. The reader may then better understand the long-term impacts of the Town's near-term financing decisions. The reconciliation of the Fund Balances to the Net Assets of Governmental Activities provided in the Governmental Funds Balance Sheet, and the Reconciliation of the Statement of Revenues, Expenditures, and Changes in Governmental Fund Balances to the Statement of Activities facilitate the comparison between Governmental Activities.

**Reporting the Town's Fiduciary Responsibilities:  
The Town as Trustee**

Fiduciary Funds are not reported in the government-wide financial statements in that the resources of those funds are not available to support the Town's services and programs. The Town is responsible for ensuring that the assets reported in these funds are utilized for their intended purpose. The Town's fiduciary activities are reported in the Statement of Fiduciary Net Assets and in the Statement of Changes in Fiduciary Net Assets (on page 24), and are prepared using the full accrual basis of accounting.

**Town of Poughkeepsie, Dutchess County, NY**  
**Management's Discussion and Analysis**  
**December 31, 2010, (Cont'd)**  
**(Unaudited)**

**Notes to the Basic Financial Statements**

The Notes to the Basic Financial Statements (beginning on page 25) provide additional information essential to a clear understanding of the financial information provided in the government-wide and fund financial statements.

**The Town as a Whole**  
**Governmental Activities**

**Statement of Net Assets**

For the fiscal year ended December 31, 2010 Current Assets increased by over \$5,578,000 to \$27,683,067, Capital Assets and Investments increased by \$581,000 to \$63,814,654 and Liabilities increased by nearly \$4,000,000 to \$66,124,390, resulting in Net Assets changing as noted below, with a total \$2,148,772 increase representing a 9.18% increase in Net Assets.

Beginning Net Assets	\$23,375,597
Change in Net Assets	<u>2,148,772</u>
Ending Net Assets	<u>\$25,524,369</u>

**Statement of Activities**

Comparative Schedule for Fiscal Years Ended December 31, 2010 and 2009

	Year Ended <u>12/31/2010</u>	Year Ended <u>12/31/2009</u>
<b>Revenues</b>		
<b>Program Revenues</b>		
Charges for Service	\$5,487,884	\$5,311,176
Grants	1,089,032	1,412,168
<b>General Revenue</b>		
Property Tax	26,727,830	26,044,744
Mortgage Tax	680,032	986,327
Sales Tax	2,300,278	2,100,022
Fees, Fines and Licenses	1,370,518	1,216,827
Other Revenue	<u>5,246,709</u>	<u>2,801,665</u>
	<b>\$42,902,283</b>	<b>\$39,872,929</b>

**Town of Poughkeepsie, Dutchess County, NY**  
**Management's Discussion and Analysis**  
**December 31, 2010, (Cont'd)**  
**(Unaudited)**

**EXPENSES**

General Government Support	\$4,713,825	\$4,801,043
Public Safety & Health	16,731,961	16,369,867
Health	31,800	29,600
Transportation	6,901,097	7,243,347
Economic Assistance	84,765	83,777
Culture & Recreation	882,247	970,224
Home & Community Service	10,262,468	10,409,364
Interest Long term Debt	<u>1,145,348</u>	<u>1,360,232</u>
Total Expenses	<b>\$ 40,753,511</b>	<b>\$41,267,454</b>

Total Net Assets of \$25,524,369 reflects a total increase of \$2,148,772.

**The Town's Governmental Funds**

For the fiscal year ended December 31, 2010 the Town's Governmental town-wide Funds (General, Highway, Water) reported combined ending fund balances of \$5,301,708 a net decrease from fiscal year 2009 fund balances (\$5,640,005) of \$338,297. Operations in the General and Highway Funds, the Town's two major operating funds, resulted in a fund balance decrease of \$621,979.

The reserved portion of total fund balance not available for new spending includes: Highway Fund (only) totaling \$100,000 which was appropriated for use in our 2011 budget, outstanding contract and purchase order commitments of \$220,749 and a Reserve for Debt Service of \$585,179. The Town's General and Highway Funds (the Town's two major funds) recognizes a (\$46,237) in fund deficit.

**TOWN OF POUGHKEEPSIE**  
**Comparative Schedule of Expenditures**

The following schedule presents a summary of General, Special Revenue (including Highway), Capital Project, and Debt Service Fund expenditures for the fiscal year ended December 31, 2010 and 2009.

**Town of Poughkeepsie, Dutchess County, NY**  
**Management's Discussion and Analysis**  
**December 31, 2010, (Cont'd)**  
**(Unaudited)**

General Governmental Support	\$4,507,303	\$4,900,868
Public Safety	13,682,825	13,167,759
Health	31,800	29,600
Transportation	7,930,852	9,099,074
Economic Assistance/Opportunity	84,765	83,777
Culture and Recreation	725,357	703,029
Home and Community Services	9,422,456	9,697,960
Employee Benefits	1,676,392	1,414,080
Debt Service –	<u>10,396,234</u>	<u>4,861,304</u>
 Total Expenditures	 \$48,457,984	 \$43,957,451

As shown on the Statement of Revenues, Expenditures, and Changes in Fund Balances for Governmental Funds, recast in the chart above, the Town expended \$48,457,984 for current year operations. By comparison, this was \$4,500,533 (on net basis) more than the \$43,957,451 expended in 2009.

**TOWN OF POUGHKEEPSIE**  
**Comparative Schedule of Revenues**

The following schedule presents a summary of General, Special Revenue (including Highway), Capital Project, and Debt Service Fund revenues for the fiscal years ended December 31, 2010 and 2009.

Revenue Sources:	<u>Year Ended</u> <u>12/31/2010</u>	<u>Year Ended</u> <u>12/31/2009</u>
Real Property Tax items	\$27,281,503	\$26,603,931
Non-Property Taxes	2,977,065	2,767,698
Dept. Income/Charges/fees/permits	5,463,842	5,188,974
Use of Money and Property	530,422	536,769
Fines and Forfeitures	602,986	588,597
Interfund Revenues	71,291	49,491
License & Permits	767,532	628,230
Sale of Property & compensation loss	216,753	99,996
State and Federal Aid/Payments	4,538,200	2,803,365
All Other Revenues	<u>509,066</u>	<u>532,962</u>
 Total Revenues	 \$42,958,660	 \$39,800,013

**Town of Poughkeepsie, Dutchess County, NY**  
**Management's Discussion and Analysis**  
**December 31, 2010, (Cont'd)**  
**(Unaudited)**

Again, as shown on the Statement of Revenues, Expenditures, and Changes in Fund Balances for Governmental Funds, recast in the chart above, the Town recorded \$42,958,660 in revenues to support current year operations. By comparison, this was (on a net basis) \$3,158,647 more than the \$39,800,013 recorded in 2009. Our Town very much benefited/ participated in Federal ARRA projects.

General Fund. The General Fund, a major fund, is the primary operating fund of the Town, including the operations of the Police, Parks and Recreation, and Public Works Departments, General Administration, the Town Court, and that portion of the Highway Department not required to be accounted for in the Highway Fund. Results of operations in the General Fund resulted in a \$549,528 negative net change in fund balance. The fund presently reflects a (\$384,639) fund deficit.

Highway Fund. The Highway Fund, also classified as a major fund, includes the greater portion of the activities of the Town's Highway Department (with the balance of Highway Department activities being accounted for in the General Fund). Highway Fund activities include road repair, machinery acquisition and maintenance, and snow and ice control. Results of operations in the Highway Fund resulted in a \$72,451 decrease net change in fund balance. The \$338,402 unreserved, unappropriated fund balance represents 5.86 % of the \$5,770,890 in fund expenditures and operating transfers out recorded in the fiscal year.

"Non-Major" Special Revenue (Governmental) Funds. "Non-Major" Special Revenue Funds are used to account for taxes, user fees and other revenues that are raised or received to fund special governmental activities including the ambulance, fire protection, street lighting, and refuse collection to service areas that may or may not encompass the entire Town. Collectively accounting for \$1,915,864 of all governmental activities, operations of all "Non-Major" Special Revenue funds resulted in a \$97,509 negative net change in fund balances. Current unreserved, undesignated Fund Balance now stands at \$106,550 restated.

Water Fund. The Town runs a joint venture with the City of Poughkeepsie. The main purpose is to provide our residents and business owners with a quality and affordable water supply. Sale of water was up minimally by \$12,487, but due to a reduction in expenditures, and 3<sup>rd</sup> party water sales from the Water Plant our Fund Balance grew by \$283,685. The unreserved, unappropriated fund balance of \$5,041,352 represents 69.3% of the \$7,265,733 in fund expenditures and operating transfers out recorded in the fiscal year.

Sewer Fund. The Town operates 29 Sewer Districts. Taxes are collected for Capital expenditure for 25 of the districts. It also collects sewer rents for operation and

**Town of Town of Poughkeepsie, Dutchess County, NY**  
**Management's Discussion and Analysis**  
**December 31, 2010, (Cont'd)**  
**(Unaudited)**

maintenance of the facility/ system. Plans for the upgrade to the Arlington Sewer Treatment Plant are still moving forward. The Town has entered into management contract agreement with United Water to run our Sewer plants effective July 5, 2011. The current fund balance reflects a *surplus* of \$1,051,933.

**Capital Assets and Debt Administration**

Capital Assets. In accordance with Governmental Accounting Standards Board (GASB) Statement #34, the Town records depreciation expense and accumulated depreciation associated with all of its assets including infrastructure. The Town's investment in capital assets for its governmental activities totals \$43,998,564, net of accumulated depreciation

Debt Administration. At year-end 2010, the Town had \$32,635,000 in Serial Bonds and \$15,360,000 in Bond Anticipation Notes (BAN's) outstanding.

The Town maintains a conservative debt borrowing policy and presently holds an A-2 rating from Moody's Investors Service.

At year-end 2010, the Town had \$2,180,550 in accumulated Compensated Absences due to its employees, a net increase of \$15,980 from the prior year. The Town does not specifically budget for the payment of compensated absences, but utilizes available budgetary appropriations when that portion of the liability that relates to an employee severing service with the Town is "cashed out".

**Economic Factors, Subsequent Significant Events, and Future Budget Impacts**

The Town's historically conservative budget philosophy and careful review of future expenditures and incoming revenues sets us up well for our towns' future. We will continue to carefully monitor our Town's non-property tax revenues, and adjust non-essential appropriations and property taxes accordingly. Town property taxes provide roughly 64 percent of the operating revenues needed to fund Town services and programs.

No major shortfalls in appropriations are presently anticipated that cannot be addressed through the transfer of existing, available budgeted appropriations.

**Town of Poughkeepsie, Dutchess County, NY**  
**Management's Discussion and Analysis**  
**December 31, 2010, (Cont'd)**  
**(Unaudited)**

**Contacting the Town's Financial Management**

This financial report is designed to provide a general overview of the Town's finances for all those having an interest, and should be considered along with the Basic Financial Statements and related notes. Questions concerning any of the information provided in this report may be addressed to James M. Wojtowicz, CPA Town Comptroller, at One Overocker Road, Poughkeepsie, New York, 12603.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**STATEMENT OF NET ASSETS**  
**DECEMBER 31, 2010**

	<u>GOVERNMENTAL ACTIVITIES</u>
<b>ASSETS</b>	
<b>Current assets</b>	
Cash and cash equivalents	\$ 14,266,812
Restricted cash and investments	476,385
Receivables (net)	12,923,593
Prepaid Expenses	3,277
Inventory	13,000
<b>Total current assets</b>	<u>27,683,067</u>
<b>Non-current assets</b>	
Bond issue costs	151,038
Capital assets:	
Land	10,686,296
Infrastructure, net of depreciation	21,562,088
Buildings, machinery and equipment, net of depreciation	11,177,585
Construction in progress	572,595
<b>Total capital assets</b>	<u>43,998,564</u>
Investment in Joint Water Project	19,816,090
<b>Total assets</b>	<u>\$ 91,648,759</u>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
Accounts payable	2,367,256
Accrued expenses and retainage payable	3,532,556
Due to related party	258,694
Bond anticipation note	15,360,000
Deferred revenues	257,164
<b>Current portion of long-term liabilities</b>	
Capital lease payable	329,371
Compensated absence liability	242,283
Landfill remediation liability	20,235
Bonds payable	2,895,000
<b>Total current liabilities</b>	<u>25,262,559</u>
<b>Non-current liabilities</b>	
Capital lease payable	267,608
Compensated absence liability	2,180,550
Landfill remediation liability	607,211
Bonds payable	29,740,000
Postemployment benefits obligation	8,066,462
<b>Total non-current liabilities</b>	<u>40,861,831</u>
<b>Total liabilities</b>	<u>66,124,390</u>
<b>NET ASSETS</b>	
Invested in Capital Assets, net of related debt	13,151,585
Invested in Joint Water Project, net of related debt	9,871,090
Restricted for:	
Debt service	585,179
Unrestricted	1,916,515
<b>Total net assets</b>	<u>25,524,369</u>
<b>Total liabilities and net assets</b>	<u>\$ 91,648,759</u>

The accompanying Notes to the Financial Statements  
should be read in conjunction with these Financial Statements.

**TOWN OF POUGHKEEPSIE, NEW YORK  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2010**

<b>FUNCTIONS/PROGRAMS</b>	<b>EXPENSES</b>	<b>CHARGES FOR SERVICES</b>	<b>OPERATING GRANTS AND CONTRIBUTIONS</b>
<b>Governmental Activities:</b>			
General government support	\$ 4,713,825	\$ 6,845	\$ 2,708
Public safety	16,731,961	183,800	92,142
Health	31,800	-	-
Transportation	6,901,097	-	-
Economic assistance & opportunity	84,765	-	875,168
Culture and recreation	882,247	49,522	-
Home and community services	10,262,468	5,247,717	-
Interest on long-term debt	1,145,348	-	-
<b>Total governmental activities</b>	<b>40,753,511</b>	<b>5,487,884</b>	<b>970,018</b>

**General revenues**

Taxes:

- Real property taxes
- Real property tax-related items
- Sales tax distribution
- Mortgage tax distribution
- Franchise taxes

Grants and contributions not restricted to specific programs

Unrestricted investment earnings

Fees, fines and licenses

Special item-Gain on sale of property and compensation for loss

Miscellaneous

Total general revenues and special items

Change in net assets

Net assets- beginning of year

Net assets - end of year

The accompanying Notes to the Financial Statements  
should be read in conjunction with these Financial Statements.

**NET (EXPENSE) REVENUE  
AND CHANGES IN  
NET ASSETS**

<u>CAPITAL GRANTS AND CONTRIBUTIONS</u>	<u>GOVERNMENTAL ACTIVITIES</u>
\$ -	\$ (4,704,272)
-	(16,456,019)
-	(31,800)
88,120	(6,812,977)
-	790,403
-	(832,725)
30,894	(4,983,857)
-	(1,145,348)
<hr/>	<hr/>
119,014	(34,176,595)

26,727,830

553,673

2,300,278

680,032

676,787

2,771,844

530,422

1,370,518

184,626

529,357

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36,325,367

2,148,772

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23,375,597

\$ 25,524,369

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**DECEMBER 31, 2010**

ASSETS	GENERAL FUND	HIGHWAY FUND	WATER FUND	SEWER FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	NON-MAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
Cash and cash equivalents	\$ 3,937,300	\$ 429,954	\$ 1,326,768	\$ 1,797,144	\$ 5,673,494	\$ 575,535	\$ 526,617	\$ 14,266,812
Restricted cash and investments	-	-	-	-	476,385	-	-	476,385
Receivables:								
Charges for services	-	-	779,204	714,752	-	-	-	1,493,956
Other	452,291	53,464	-	-	-	-	-	505,755
Due from other funds	27,164	453,718	3,519,491	121,458	-	2,085	343,141	4,467,057
Due from other governments	1,486,859	-	-	-	-	7,800,000	-	9,286,859
State and federal receivable	254,674	-	-	-	1,370,464	-	11,885	1,637,023
Prepaid expenses	-	-	-	-	-	-	3,277	3,277
<b>Total assets</b>	<b>\$ 6,158,288</b>	<b>\$ 937,136</b>	<b>\$ 5,625,463</b>	<b>\$ 2,633,354</b>	<b>\$ 7,520,343</b>	<b>\$ 8,377,620</b>	<b>\$ 884,920</b>	<b>\$ 32,137,124</b>

**LIABILITIES AND FUND EQUITY**

<b>LIABILITIES</b>								
Accounts payable	\$ 792,396	\$ 182,233	\$ 48,207	\$ 176,843	\$ 1,082,483	\$ -	\$ 85,094	\$ 2,367,256
Accrued expenses	237,735	42,177	18,070	35,154	-	-	3,669	336,805
Retainage payable	-	-	-	-	124,485	-	-	124,485
Bond anticipation note	-	-	-	-	15,360,000	-	-	15,360,000
Due to other funds	3,420,265	-	-	876,809	2,085	-	167,898	4,467,057
Due to other governments	1,628,778	123,491	112,330	379,359	-	-	498,622	2,742,580
Due to related party	-	-	258,694	-	-	-	-	258,694
Deferred revenues	14,290	-	138,424	113,256	78,145	7,800,000	22,702	8,166,817
Compensated absence obligation	402,086	-	-	-	-	-	-	402,086
<b>Total liabilities</b>	<b>6,495,550</b>	<b>347,901</b>	<b>575,725</b>	<b>1,581,421</b>	<b>16,647,198</b>	<b>7,800,000</b>	<b>777,985</b>	<b>34,225,780</b>

**FUND EQUITY**

Fund balance (deficit):								
Reserved for:								
Encumbrances	38,651	150,833	8,386	22,494	-	-	385	220,749
Bonded debt	-	-	-	413,558	-	171,621	-	585,179
Miscellaneous	8,726	-	-	-	-	-	-	8,726
Unreserved:								
Subsequent year's expenditures	-	100,000	-	-	-	-	-	100,000
Undesignated	(384,639)	338,402	5,041,352	615,881	(9,126,855)	405,999	106,550	(3,003,310)
<b>Total fund equity</b>	<b>(337,262)</b>	<b>589,235</b>	<b>5,049,738</b>	<b>1,051,933</b>	<b>(9,126,855)</b>	<b>577,620</b>	<b>106,935</b>	<b>(2,088,656)</b>
<b>Total liabilities and fund equity</b>	<b>\$ 6,158,288</b>	<b>\$ 937,136</b>	<b>\$ 5,625,463</b>	<b>\$ 2,633,354</b>	<b>\$ 7,520,343</b>	<b>\$ 8,377,620</b>	<b>\$ 884,920</b>	<b>\$ 32,137,124</b>

The accompanying Notes to the Financial Statements should be read in conjunction with these Financial Statements.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET**  
**TO THE STATEMENT OF NET ASSETS**  
**DECEMBER 31, 2010**

Total fund equity for governmental funds	\$ (2,088,656)
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Total net assets reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	43,998,564
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Investment in joint venture is not reported in the funds	19,816,090
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Revenues are recorded when earned in the net assets of governmental activities.	109,653
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Long-term liabilities, including bonds payable, compensated absence, capital lease, postemployment benefits and landfill remediation liabilities, which are not due and payable in the current period, therefore are not reported in the funds.	(36,146,634)
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Bond issuance costs are not reported in the funds	151,038
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Inventory is not reported in the funds	13,000
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Accrued interest payable is not reported in the funds.	(328,686)
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Total net assets of governmental activities	\$ 25,524,369
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**TOWN OF POUHKEEPSIE**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2010**

	GENERAL FUND	HIGHWAY FUND	WATER FUND	SEWER FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	NON-MAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>REVENUES</b>								
Real property taxes	\$ 14,616,710	\$ 5,461,525	\$ 2,611,635	\$ 3,004,614	\$ -	\$ -	\$ 1,033,346	\$ 26,727,830
Real property taxes items	553,673	-	-	-	-	-	-	553,673
Non property taxes items	2,977,065	-	-	-	-	-	-	2,977,065
Departmental income	208,932	-	2,857,021	2,397,889	-	-	-	5,463,842
Intergovernmental charges	71,291	-	-	-	-	-	-	71,291
Use of money and property	314,908	4,165	196,426	6,330	-	7,450	1,143	530,422
Licenses and permits	766,267	1,265	-	-	-	-	-	767,532
Fines and forfeitures	602,986	-	-	-	-	-	-	602,986
Sale of property and compensation for loss	113,667	95,851	722	306	-	-	-	216,753
Miscellaneous local sources	324,273	47,513	33,614	10,144	93,522	-	-	509,066
State aid	1,132,994	88,120	-	-	167,525	-	-	1,388,639
Federal aid	-	-	-	-	2,274,393	-	875,168	3,149,561
<b>Total revenues</b>	<b>21,682,766</b>	<b>5,698,439</b>	<b>5,699,418</b>	<b>5,419,283</b>	<b>2,535,440</b>	<b>7,450</b>	<b>1,915,864</b>	<b>42,958,660</b>
<b>EXPENDITURES</b>								
General government support	4,342,030	48,701	67,803	48,769	-	-	-	4,507,303
Public safety	13,682,825	-	-	-	-	-	-	13,682,825
Health	-	-	-	-	-	-	31,800	31,800
Transportation	371,201	4,008,463	-	-	2,631,252	-	919,936	7,930,852
Economic assistance & opportunity	84,765	-	-	-	-	-	-	84,765
Culture and recreation	725,357	-	-	-	-	-	-	725,357
Home and community services	831,671	-	3,369,685	4,264,339	55,895	-	900,866	9,422,456
Employee benefits	1,264,116	156,511	102,405	153,360	-	-	-	1,676,392
Debt service	4,620,255	1,557,215	3,725,840	77,079	-	230,000	185,845	10,396,234
<b>Total expenditures</b>	<b>25,922,220</b>	<b>5,770,890</b>	<b>7,265,733</b>	<b>4,543,547</b>	<b>2,687,147</b>	<b>230,000</b>	<b>2,038,447</b>	<b>48,457,984</b>
<b>Excess of revenues over expenditures</b>	<b>(4,239,454)</b>	<b>(72,451)</b>	<b>(1,566,315)</b>	<b>875,736</b>	<b>(151,707)</b>	<b>(222,550)</b>	<b>(122,583)</b>	<b>(5,499,324)</b>
<b>Other financing sources:</b>								
Proceeds from serial bonds	-	-	-	-	5,565,000	230,000	-	5,795,000
BAN's redeemed from appropriations	-	-	-	-	690,000	-	-	690,000
Operating transfers in	3,715,000	-	2,250,000	-	-	-	25,074	5,990,074
Operating transfers out	(25,074)	-	(400,000)	-	(5,565,000)	-	-	(5,990,074)
<b>Total other financing sources</b>	<b>3,689,926</b>	<b>-</b>	<b>1,850,000</b>	<b>-</b>	<b>690,000</b>	<b>230,000</b>	<b>25,074</b>	<b>6,485,000</b>
<b>Excess (deficiency) of revenue and other sources over expenditures and other uses</b>	<b>(549,528)</b>	<b>(72,451)</b>	<b>283,685</b>	<b>875,736</b>	<b>538,293</b>	<b>7,450</b>	<b>(97,509)</b>	<b>985,676</b>
<b>Fund Balance, December 31, 2009</b>	<b>212,266</b>	<b>661,686</b>	<b>4,766,053</b>	<b>176,197</b>	<b>(1,635,148)</b>	<b>570,170</b>	<b>204,444</b>	<b>4,955,668</b>
<b>Residual Equity Transfer</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(8,030,000)</b>	<b>8,030,000</b>	<b>-</b>	<b>-</b>
<b>Prior Period Adjustment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(8,030,000)</b>	<b>-</b>	<b>(8,030,000)</b>
<b>Fund Balance, December 31, 2009 - restated</b>	<b>212,266</b>	<b>661,686</b>	<b>4,766,053</b>	<b>176,197</b>	<b>(9,665,148)</b>	<b>570,170</b>	<b>204,444</b>	<b>(3,074,332)</b>
<b>Fund Balance, December 31, 2010</b>	<b>(337,262)</b>	<b>589,235</b>	<b>5,049,738</b>	<b>1,051,933</b>	<b>(9,126,855)</b>	<b>577,620</b>	<b>106,935</b>	<b>(2,088,656)</b>

The accompanying Notes to the Financial Statements should be read in conjunction with these Financial Statements.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED DECEMBER 31, 2010**

Net change in fund equities - total government funds \$ 985,676

The change in net assets reported for governmental activities in the statement of activities is different because:

Governmental funds report all capital outlays as expenditures. However, in the statement of activities, the cost of certain assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period. 452,311

Proceeds from all types of debt are reported as financing sources in governmental funds and thus contribute to the change in fund balance. In the statement of net assets, however, issuing debt increases long-term liabilities and does not affect the statement of activities. Similarly, repayment of principal is an expenditure in the governmental funds but reduces the liability in the statement of net assets.

Debt Issuance:			
Serial Bond note principal	(5,795,000)		
Repayments:			
Capital Leases	377,935		
Serial Bond note principal	8,480,000		3,062,935

In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. 80,886

Bond issuance costs capitalized and amortized, net (23,532)

Change in inventory is not reported in governmental funds (29,348)

Some expenses reported in the statement of activities, such as compensated absences and landfill liabilities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Compensated absences	(17,756)	
Postemployment benefits	(2,353,731)	
Joint landfill	59,516	(2,311,971)

Revenues reported in the governmental funds that are not allocable to the current period are not reported in the statement of activities. (68,185)

Net change in net assets of governmental activities \$ 2,148,772

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**STATEMENT OF FIDUCIARY NET ASSETS**  
**FIDUCIARY FUND**  
**DECEMBER 31, 2010**

	<u><b>AGENCY FUNDS</b></u>
<b>ASSETS</b>	
Cash and cash equivalents	<u>\$ 1,390,311</u>
<b>Total assets</b>	<u><u>\$ 1,390,311</u></u>
<b>LIABILITIES</b>	
Escrow funds returnable and other liabilities	<u>\$ 1,390,311</u>
<b>Total liabilities</b>	<u>1,390,311</u>
<b>Total net assets</b>	<u>                  -</u>
<b>Total liabilities and net assets</b>	<u><u>\$ 1,390,311</u></u>

The accompanying Notes to the Financial Statements  
should be read in conjunction with these Financial Statements.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**DECEMBER 31, 2010**

**NOTE A - Summary of Significant Accounting Policies**

The Town of Poughkeepsie, New York ("the Town") was incorporated in 1854, under the provisions of the State of New York. The Town operates under a Town Board form of government, consisting of a Supervisor and six Councilmen/women. The Supervisor serves as the Chief Executive Officer and as the Chief Fiscal Officer of the Town.

The Town provides the following services: highway maintenance, police, water, sewer, planning, zoning, building and safety inspection, lighting, and culture and recreation.

The Town's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America as applied to governmental units (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The Town is also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements in preparing its government-wide financial statements. The more significant accounting policies established by GAAP and used by the Town in preparing its government-wide and fund financial statements are discussed below.

**1. The Reporting Entity**

The Town, for financial purposes, includes all of the funds and relevant to the operations of the Town of Poughkeepsie, New York. The financial statements include organizations, functions and activities that are controlled by or dependent upon the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding and appointment of the respective governing board.

Excluded from the reporting entity and described in **Note G - Joint Ventures**, are the Tri-Municipal Sewer Commission and the Poughkeepsie Joint Water Project; also excluded from the reporting entity is the City/Town of Poughkeepsie Regional Sewer Project. The Town of Poughkeepsie is not financially accountable for any of these joint entities under criteria established by GASB Statement No. 14 and, therefore no other entity is included in the reporting entity, "Town of Poughkeepsie." The City/Town of Poughkeepsie Regional Sewer Project is included in the reporting entity, the "City of Poughkeepsie."

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**2. Basic Financial Statements – Government-Wide Statements**

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type activities. The Town's police and fire protection, parks and recreation, public works, and general administrative services are classified as governmental activities. The Town's water and sewer services are also classified as governmental activities since user fees are not intended to cover all costs including depreciation.

In the government-wide Statement of Net Assets, the governmental activities column is presented on a consolidated basis by column, and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net assets are reported in three parts—invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions or activities. The functions are also supported by general government revenues (property and sales taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function (police, public works, community and youth services, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs are normally covered by general revenue (property, sales or mortgage taxes, intergovernmental revenues, interest income, etc).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net assets resulting from the current year's activities.

**3. Basic Financial Statements – Fund Financial Statements**

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Town or meets the following criteria:

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**3. Basic Financial Statements – Fund Financial Statements (Continued)**

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The following fund types are used by the Town:

**A. Governmental Funds**

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income.

The following is a description of the governmental funds of the Town:

1. **General fund** is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is considered a major fund and is presented separately.
2. **Highway fund** is used to record the revenues and expenditures related to the maintenance of Town roadways. The Highway Fund is considered a major fund and is presented separately.
3. **Water Fund** is used to record the revenues and expenditures related to the delivery of water services to the Town's customers. The Water Fund is considered a major fund and is presented separately.
4. **Sewer Fund** is used to record the revenues and expenditures related to the delivery of sewer services to the Town's customers. The Sewer Fund is considered a major fund and is presented separately.
5. **Capital projects funds** are used to account for financial resources to be used for the acquisition and construction of major capital facilities. The Capital Projects Fund is considered a major fund and is presented separately. However, no budgetary comparison schedule is presented as required supplemental information, as the Town is not legally required to adopt an annual budget for the Capital Projects Fund.
6. **Debt Service fund** is used to record revenues and expenditures relating to the Town's debt. The Debt Service Fund is considered a major fund and is presented separately.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**3. Basic Financial Statements – Fund Financial Statements (Continued)**

7. **Non-major funds** include those that are used for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**B. Fiduciary Funds**

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Town programs. The reporting focus is on net assets and changes in net assets and are reported using accounting principles similar to proprietary funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

**4. Basis of Accounting**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

**A. Accrual**

The governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

**B. Modified Accrual**

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**5. Financial Statement Amounts (Continued)**

**A. Cash and Investments**

Cash includes amounts in demand and time deposits, as well as, short-term investments. State statutes and the Town's own investment policy govern the investment policies of the Town. The Town may invest its funds in banks or trust companies authorized to do business in the State of New York, as well as investing in obligations of the U.S. Treasury, U.S. Agencies, and obligations of the State of New York and its political subdivisions.

Short-term investments consist of investments in U.S. Treasury Bills and in repurchase agreements. The repurchase agreements involve purchases by a broker of portfolio securities concurrently with an agreement by the broker to sell the same securities at a later date at a fixed price. Generally, the effect of such a transaction is that the Town can invest its excess cash balances at competitive interest rates. Market value of the repurchase agreements approximates cost plus accrued interest.

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. While the Town does not have a specific policy for custodial credit risk, New York State statutes govern the Town's investment policies, as discussed previously in these Notes. Governmental Accounting Standards Board Statement No. 40 *Deposit and Investment Risk Disclosure*, directs that deposits be disclosed as exposed to custodial credit risk if they are not covered by depository insurance, or collateralized by securities held by the Town or its agent in the Town's name. As of December 31, 2010, the Town's bank balance not was exposed to custodial credit risk.

The cash and investments of the Town at December 31, 2010, are as follows:

	<b>GENERAL</b>	<b>HIGHWAY</b>	<b>WATER</b>	<b>SEWER</b>	<b>CAPITAL</b>	<b>NON-</b>	
	<b>FUND</b>	<b>FUND</b>	<b>FUND</b>	<b>FUND</b>	<b>PROJECTS</b>	<b>MAJOR</b>	<b>TOTAL</b>
	<b>FUND</b>	<b>FUND</b>	<b>FUND</b>	<b>FUND</b>	<b>FUND</b>	<b>FUND</b>	
Non-Interest							
Bearing Accounts	\$ 1,100	\$ -	\$ 50	\$ 75	\$ -	\$ 50	\$ 1,275
Interest Bearing							
Accounts	<u>3,936,200</u>	<u>429,954</u>	<u>1,326,718</u>	<u>1,797,069</u>	<u>5,673,494</u>	<u>1,102,102</u>	<u>14,265,537</u>
Subtotal	3,937,300	429,954	1,326,768	1,797,144	5,673,494	1,102,152	14,266,812
Restricted							
US Treasury Bills	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>476,385</u>	<u>-</u>	<u>476,385</u>
<b>TOTAL</b>	<b><u>\$ 3,937,300</u></b>	<b><u>\$ 429,954</u></b>	<b><u>\$ 1,326,768</u></b>	<b><u>\$ 1,797,144</u></b>	<b><u>\$ 6,149,879</u></b>	<b><u>\$ 1,102,152</u></b>	<b><u>\$ 14,743,197</u></b>

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**5. Financial Statement Amounts (Continued)**

The restricted cash invested in U.S. Treasury bills represents unspent bond proceeds whose use is limited to funding construction commitments related to improvements to the Joint Water Facility and is more fully described in **Note G.2**. Disclosures relating to risk and type of investments as presented are indicative of activity and positions held during the year.

**B. Inventories**

Inventories consist of significant expendable supplies primarily sand and road salt and are carried at cost in the government-wide financial statements.

**C. Capital Assets**

Capital assets purchased or acquired with an original cost of \$500 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Costs associated with capital projects which are not complete, are capitalized as Construction in Progress. No depreciation is recorded until the project is complete and the asset is placed in service. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	30 years
Infrastructure	15-40 years
Machinery and equipment	3-40 years
Improvements	15 years

**D. Accumulated Compensated Absences**

It is the Town's policy to permit employees to accumulate a limited amount of earned but unused sick leave, which will be paid to employees upon separation from the Town's service.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**5. Financial Statement Amounts (Continued)**

The Town calculates its sick leave liability based on the assumption that most employees would continue to be employed by the Town until retirement. In governmental and fiduciary funds, the cost of vacation and sick leave is generally recognized when payments are made to employees. In prior years the Town has partially funded its liability for compensated absences through budgetary appropriations in the General Fund, amounting to \$402,086, with the balance of \$2,020,747 remaining un-funded. In the statement of net assets the liability of \$2,422,833 for accrued sick pay is recognized according to an estimate of payments in the following year and all future years.

Current portion	\$ 242,283
Long-term liability	<u>2,180,550</u>
<b>TOTAL</b>	<b><u>\$ 2,422,833</u></b>

**E. Interfund Activity**

Interfund activity is reported as either loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

**F. Budgets**

The Town employs a formal budgetary accounting system as required by law. During the year, a budget was adopted and modified by the Town Board for the General Fund, Water Fund, Sewer Fund and Non-Major Funds. However, for the Capital Projects Fund, budgets are established at the project level and continue until the project is completed. Any budgets, which include appropriations of fund balance, show expenditures exceeding revenues. Unused appropriations of the annually budgeted funds lapse at the end of the year.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**5. Financial Statement Amounts (Continued)**

**G. Pension Plans**

**Plan Description**

The Town of Poughkeepsie participates in the New York State and Local Employees' Retirement System (ERS), the New York State and Local Police and Fire Retirement System (PFRS) and the Public Employees' Group Life Insurance Plan (Systems). These are cost-sharing multiple-employer retirement systems. The Systems provide retirement benefits as well as death and disability benefits. Obligations of employers and employees to contribute and benefits to employees are governed by the New York State Retirement and Social Security Law (NYSRSSL). As set forth in the NYSRSSL, the Comptroller of the State of New York (Comptroller) serves as sole trustee and administrative head of the Systems. The Comptroller shall adopt and may amend rules and regulations for the administration and transaction of the business of the Systems and for the custody and control of their funds. The Systems issue a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the New York State and Local Retirement Systems, 110 State Street, Albany, NY 12244.

**Funding Policy**

The Systems are noncontributory except for employees who joined the New York State and Local Employees' Retirement System after July 27, 1976 who contribute 3% of their salary. Under the authority of the NYSRSSL, the Comptroller shall certify annually the rates expressed as proportions of payroll of members, which shall be used in computing the contributions required to be made by employers to the pension accumulation fund.

The Town of Poughkeepsie is required to contribute at an actuarially determined rate. The required contributions for the current year and two preceding years were:

	<u>ERS</u>	<u>PFRS</u>
2010	\$ <u>870,729</u>	\$ <u>1,574,428</u>
2009	\$ <u>577,363</u>	\$ <u>1,360,193</u>
2008	\$ <u>665,518</u>	\$ <u>1,410,569</u>

The Town's contributions made to the Systems were equal to or in excess of 100 percent of the contributions required for each year.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**5. Financial Statement Amounts (Continued)**

**H. Post Employment Benefits**

The cost of postemployment healthcare benefits, like the cost of pension benefits, generally should be associated with the periods in which the cost occurs, rather than in the future year when it will be paid, which is the accrual accounting perspective. In adopting the requirements of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, the Town recognizes the cost of postemployment healthcare in the year when the employee services are received, reports the accumulated liability from prior years, and provides information useful in assessing potential demands on the Town's future cash flows. Recognition of the liability accumulated from prior years will be phased in over 30 years. The Postemployment Benefits Liability as of December 31, 2010 is \$8,066,462.

**Plan Description**

The Town provides continuation of medical insurance coverage to employees that retire under the New York Retirement Systems at the same time they end their service to the Town. This plan is a single employer plan, established by authority of the Town Board and administered by the Town. Currently, there are approximately 70 retirees receiving postemployment benefits. Based on the current employment policy, the retiree and his or her beneficiaries receive coverage for the life of the retiree based on the retiree's years of service at retirement. A copy of the report on these benefits can be requested at Town Hall. A summary of benefits is as follows:

Contracts	% Paid by Town	
	Retiree	Spouse
Non-Union & CSEA Union		
Less than 10 years of service	0%	0%
Between 10 and 19 years of service	35%	35%
Between 20 and 29 years of service	50%	50%
More than 30 years of service	80%	80%
*PBA Union -	100%	100%

\*For those with more than 5 years of service and who are over age 55, the Town will pay 100% of the retirees coverage.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**5. Financial Statement Amounts (Continued)**

**Funding Policy**

The Town provides funding on the pay-as-you-go method by payment of current insurance premiums.

**Annual Other Postemployment Benefit Cost**

The Town's OPEB cost (expense) amounted to \$3,316,496 for the year ended December 31, 2010. The Town's OPEB cost was equal to the Annual Required Contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs plus a past service cost each year and amortize any unfunded actuarial liabilities over a period of 30 years.

**Level Dollar Amortization**

Past Service Costs	\$ 1,071,847
Normal Costs	2,244,649
Annual Required Contribution (ARC)	<u>\$ 3,316,496</u>
 Percent of annual OPEB cost contributed	 29.02%

**Benefit Obligation Accrued to Date**

Actuarial Accrued Liability (AAL)	
Retired employees	\$21,588,938
Active employees- Fully Eligible	3,153,005
Active employees- Not Fully Eligible	10,658,424
Unfunded actuarial accrued liability (UAAL)	<u>\$35,400,367</u>

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**5. Financial Statement Amounts (Continued)**

**Annual Other Postemployment Benefit Cost**

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funding status of the plan and the required contributions of the Town are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value for plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

**Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. In the January 1, 2010, actuarial valuation, the liabilities were computed using the projected unit credit cost method and level percent amortization. The actuarial assumptions utilized a 5% baseline discount rate.

**I. Property Taxes**

The Town submits an approved budget to the Dutchess County Commissioner of Finance by December 5th of the previous year. The County then establishes the warrant for the year which is due and payable on or about January 1 of each year. The Town collects the taxes on behalf of the Town and County without penalty through February 28th and with penalties and interest through August 31st. The Town's portion of the taxes is recognized and transferred prior to the County's portion. Therefore, the Town receives its entire tax, leaving the un-paid balances to be collected by Dutchess County.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**5. Financial Statement Amounts (Continued)**

**J. Insurance**

The Town of Poughkeepsie assumes the liability for most risk including, but not limited to, property damage and personal injury liability. Such risks are covered by the purchase of commercial insurance. Judgments and claims are recorded when it is probable that an asset has been impaired or a liability has been incurred and the amount of loss can be reasonably estimated. Workers compensation coverage is provided through a retrospective policy, wherein premiums are recorded based on the ultimate cost of the experience to date of workers in similar occupations.

**K. Long-Term Liabilities**

Long-Term Debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other Long-Term Obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the Long-Term Liabilities.

**L. Reserves of Fund Equity**

The Town records indicate that a portion of the fund equity is legally segregated for a specific future use. The following details the description and amounts of the reserves used by the Town:

	<b>BALANCE AT <u>DECEMBER 31, 2010</u></b>
<b>GENERAL FUND</b>	
Reserved for Encumbrances	\$ 38,651
Reserved for Miscellaneous	8,726
Total General Fund Reserves	47,377
<b>HIGHWAY FUND</b>	
Reserved for Encumbrances	150,833
<b>WATER FUND</b>	
Reserved for Encumbrances	8,386
<b>SEWER FUND</b>	
Reserved for Encumbrances	22,494
Reserved for Bonded Debt	413,558
Total Sewer Fund Reserves	436,052
<b>NON-MAJOR FUNDS</b>	
Reserved for Encumbrances	385
Reserved for Bonded Debt	171,621
Total Non-Major Fund Reserves	172,006
<b>TOTAL FUND EQUITY RESERVES</b>	<b>\$ 814,654</b>

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note A - Summary of Significant Accounting Policies, (Continued)**

**5. Financial Statement Amounts (Continued)**

**M. Use of Estimates**

The preparation of basic financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the amounts reported in the basic financial statements and the accompanying notes. Actual results could differ from those estimates.

**Note B – Other Receivables**

Other Receivables at December 31, 2010 consist of the following:

	<b>GENERAL FUND</b>	<b>HIGHWAY FUND</b>	<b>WATER FUND</b>	<b>SEWER FUND</b>	<b>CAPITAL PROJECTS FUND</b>	<b>NON-MAJOR FUNDS</b>	<b>TOTAL</b>
Accounts Receivable	\$ 452,291	\$ 53,464	\$ -	\$ -	\$ -	\$ -	\$ 505,755
Water Rents Receivable	-	-	779,204	-	-	-	779,204
Sewer Rents Receivable	-	-	-	714,752	-	-	714,752
Totals	<u>\$ 452,291</u>	<u>\$ 53,464</u>	<u>\$ 779,204</u>	<u>\$714,752</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,999,711</u>

**Note C – Interfund Receivables, Payables and Transfers**

The following is a summary of amounts due from and due to other funds as of December 31, 2010. These inter-fund balances have been eliminated as part of the aggregation of fund balances. Such balances arise through the use of a pooled cash disbursement account, district transfers for sewer operations and the temporary funding of capital projects.

<b><u>FUND</u></b>	<b><u>RECEIVABLE</u></b>	<b><u>PAYABLE</u></b>
General	\$ 27,164	\$ 3,420,265
Highway	453,718	-
Water	3,519,491	-
Sewer	121,458	876,809
Capital Projects Fund	-	2,085
Non-Major	345,226	167,898
Total	<u>\$ 4,467,057</u>	<u>\$ 4,467,057</u>

	<b><u>TRANSFERS IN</u></b>	<b><u>TRANSFERS OUT</u></b>
General	\$ 3,715,000	\$ 25,074
Water	2,250,000	400,000
Sewer	4,297,000	4,297,000
Capital Projects	-	5,565,000
Non-Major	25,074	-
Total	<u>\$ 10,287,074</u>	<u>\$ 10,287,074</u>

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note D – Capital Assets**

The following is a summary of changes and adjustments in the Capital Assets, for the year ended December 31, 2010:

	<b>BALANCE</b>			<b>BALANCE</b>
	<b>JANUARY 1,</b>			<b>DECEMBER 31,</b>
<b>Governmental activities:</b>	<b>2010</b>	<b>ADDITIONS</b>	<b>(DISPOSALS)</b>	<b>2010</b>
Land	\$ 10,686,296	\$ -	\$ -	\$ 10,686,296
Buildings	14,978,868	169,550	-	15,148,418
Town Roads and Other Infrastructure	81,765,557	2,242,760	-	84,008,317
Improvements other than buildings	1,975,601	-	-	1,975,601
Machinery & equipment	9,681,004	382,704	(166,990)	9,896,718
Construction in Progress	-	572,595	-	572,595
<b>Total</b>	<u>119,087,326</u>	<u>3,367,609</u>	<u>(166,990)</u>	<u>122,287,945</u>
Less accumulated depreciation				
Buildings	(7,230,178)	(360,829)	-	(7,591,007)
Town Roads and Other Infrastructure	(60,987,581)	(1,458,648)	-	(62,446,229)
Improvements	(1,598,980)	(67,980)	-	(1,666,960)
Machinery & equipment	<u>(5,853,322)</u>	<u>(863,429)</u>	<u>131,566</u>	<u>(6,585,185)</u>
<b>Total accumulated depreciation</b>	<u>(75,670,061)</u>	<u>(2,750,886)</u>	<u>131,566</u>	<u>(78,289,381)</u>
<b>Governmental activities</b>				
<b>capital assets, net</b>	<u>\$ 43,417,265</u>	<u>\$ 616,723</u>	<u>\$ (35,424)</u>	<u>\$ 43,998,564</u>

\*Depreciation was charged to governmental activities as follows:

General government support	\$ 180,913
Public Safety	607,352
Transportation	1,717,096
Home & community	206,758
Culture & recreation	<u>38,767</u>
<b>Total depreciation expense</b>	<u>\$ 2,750,886</u>

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note E - Bond Anticipation Notes Payable**

Bond Anticipation Notes Payable are renewed annually and are not to exceed five renewals, except for water and sewer improvements which may be renewed for the life of the improvement not to exceed twenty years.

The changes in Bond Anticipation Notes Payable are:

<b><u>PURPOSE</u></b>	<b><u>BALANCE JANUARY 1, 2010</u></b>	<b><u>NEW ISSUES</u></b>	<b><u>PAYMENTS</u></b>	<b><u>BALANCE DECEMBER 31, 2010</u></b>
Various Purposes	\$ 12,075,000	\$ -	\$ (690,000)	\$ 11,385,000
Various Purposes	-	3,975,000	-	3,975,000
Total	<u>\$ 12,075,000</u>	<u>\$ 3,975,000</u>	<u>\$ (690,000)</u>	<u>\$ 15,360,000</u>

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**NOTE F - Long Term Debt**

**1. Serial Bonds Outstanding**

The Serial Bonds Payable, as of December 31, 2010, are as follows:

<u>PURPOSE</u>	<u>ORIGINAL ISSUE DATE</u>	<u>FINAL MATURITY DATE</u>	<u>INTEREST RATE</u>	<u>ORIGINAL AMOUNT OF ISSUE</u>	<u>AMOUNT OUTSTANDING DECEMBER 31, 2010</u>
Public Improvements Police/Court Facility	2/15/1998	8/15/2017	6.74%	1,400,000	540,000
Public Improvements Water Improvements	2/14/2002	10/15/2023	1.51%	7,194,417	4,925,000
Various Purpose	6/1/2003	6/1/2018	2.98%	6,445,000	2,905,000
Public Improvements	9/15/2004	3/15/2019	3.529%	5,555,000	3,480,000
Public Improvements Refunding	9/15/2004	12/15/2016	Various	3,025,000	1,235,000
Public Improvements Refunding	9/15/2004	12/15/2016	Various	6,415,000	2,770,000
Water Improvements	7/15/2006	7/15/2016	4.600%	901,057	760,000
Public Improvements Refunding	4/15/2008	4/15/017	Various	4,100,000	2,875,000
Library	12/1/2008	12/1/2031	Various	8,465,148	7,800,000
Landfill- Refunding	6/24/2010	10/1/2023	0.29%	3,315,000	3,095,000
Water Improvements Refunding	6/24/2010	4/15/2019	Various	<u>2,250,000</u>	<u>2,250,000</u>
<b>TOTALS</b>				<u><u>\$49,065,622.00</u></u>	<u><u>\$ 32,635,000.00</u></u>

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**NOTE F - Long Term Debt, (Continued)**

**2. In-Substance Defeasance of Debt**

In September 2004, the Town issued \$9,440,000 in General Obligation Bonds with an average interest rate of 3.38 percent to advance refund \$8,825,000 of outstanding 1993 and 1996 Series bonds with rates ranging from 4.15 to 5.10 %. The net proceeds of \$9,308,515 (including bond premium of \$32,860 and less payment of \$164,345 in underwriting fees, insurance, and other insurance costs) were used to purchase U.S. Government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for future debt service payments on the 1993 and 1996 Series bonds. As a result, these Series bonds are considered to be defeased and the liability for the bonds has been removed from the Town's accounts. The Town recorded a net loss on refunding of \$526,360 in 2004 in the government-wide financial statements but expects a net economic gain of \$79,875 in present value savings.

In March 2008, the Town issued \$4,100,000 in General Obligation Bonds with an average interest rate of 3.47 percent to advance refund \$4,145,000 of outstanding 1997 and 1998 Series bonds with rates ranging from 4.50-5.00 %. The net proceeds of \$4,347,894 (including bond premium of \$247,894 and less payment of \$98,374 in underwriting fees, insurance, and other insurance costs) were used to purchase U.S. Government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for future debt service payments on the 1997 and 1998 Series bonds. As a result, these Series bonds are considered to be defeased and the liability for the bonds has been removed from the Town's accounts.

**3. Capital Lease Program**

The Town has entered into capital leases for certain police and highway vehicles with a total asset cost of \$2,118,589 with accumulated amortization of \$1,550,477. These leases are considered to be capital leases for accounting purposes, wherein, at the end of the lease the Town may purchase the asset for a nominal amount. Payments for 2010 amounted to \$410,681 including interest of \$32,746. At December 31, 2010, the annual capital lease payments are as follows:

<b><u>YEAR ENDING</u></b> <b><u>DECEMBER 31,</u></b>	<b><u>CAPITAL</u></b> <b><u>LEASES</u></b>
2011	\$350,291
2012	<u>277,222</u>
	627,513
Less: Interest portion	<u>(30,534)</u>
Total minimum lease payments	<u>\$596,979</u>

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**NOTE F - Long Term Debt, (Continued)**

**4. Changes in Long Term Debt:**

The changes in the Town's indebtedness during the year ended December 31, 2010, are summarized as follows:

	<b>BALANCE</b>			<b>BALANCE</b>		<b>AMOUNTS DUE</b>
	<b>JANUARY 1,</b>			<b>DECEMBER 31,</b>		<b>WITHIN</b>
	<b>2010</b>	<b>INCREASE</b>	<b>(DECREASE)</b>	<b>2009</b>		<b>ONE YEAR</b>
Serial Bonds	\$ 35,550,000	\$ 5,565,000	\$ (8,480,000)	\$ 32,635,000		\$ 2,895,000
Capital Lease	845,926	128,988	(377,935)	596,979		329,371
Landfill Closure and Post Closure	686,962	-	(59,516)	627,446		20,235
Compensated Absences	2,405,078	17,755	-	2,422,833		242,283
<b>TOTAL</b>	<b>\$ 39,487,966</b>	<b>\$ 5,711,743</b>	<b>\$ (8,917,451)</b>	<b>\$ 36,282,258</b>		<b>\$ 3,486,889</b>

The Compensated Absence liability includes a funded and an un-funded portion, as described in Note 5E.

**5. Amortization of Bonded Debt**

The annual requirements to amortize bonded debt, as of December 31, 2010, are as follows:

<b>YEAR ENDING</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>
<b><u>DECEMBER 31,</u></b>			
2011	2,895,000	1,204,527	4,099,527
2012	2,960,000	1,117,790	4,077,790
2013	3,010,000	1,023,215	4,033,215
2014	3,080,000	916,714	3,996,714
2015	3,160,000	807,638	3,967,638
2016-2020	10,220,000	2,493,800	12,713,800
2021-2025	4,295,000	1,098,004	5,393,004
2026-2030	2,470,000	432,677	2,902,677
2031	545,000	23,435	568,435
<b>Total</b>	<b>\$ 32,635,000</b>	<b>\$ 9,117,800</b>	<b>\$ 41,752,800</b>

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note G - Joint Ventures**

The following activities have been undertaken by the Town jointly with other municipalities. These activities are excluded from the financial statements of the Town. Separate financial statements are issued for these joint ventures.

**1. Tri-Municipal Sewer Commission**

In 1975, the Town joined with the Village of Wappingers Falls and the Towns of Wappinger and LaGrange to construct and operate an inter-municipal sewer treatment system. In 1982, the Towns of Wappinger and LaGrange elected to discontinue participation in the system, and the Town of Poughkeepsie and the Village of Wappingers Falls continued joint construction and operation of the system under the name, Tri-Municipal Sewer Commission.

Operation and maintenance costs are allocated between the parties based on waste flow. For the year ended December 31, 2010, the Town incurred a cost of approximately \$191,371 for its share of operation and maintenance costs.

The following is a summary of unaudited financial information at December 31, 2010 included in the financial statements issued for this joint venture. A copy of the Commission's financial statements can be obtained from the Tri-Municipal Sewer Commission.

**Unaudited  
Balances at  
December 31, 2010**

Total Assets (excluding fixed assets)	<u>\$ 1,340,338</u>
Total Liabilities	<u>\$ 450,242</u>
Joint Venture Equity	<u>\$ 890,096</u>
Total Revenues - 2010	<u>\$1,567,052</u>
Total Expenditures - 2010	<u>\$1,387,363</u>
Total Fixed Assets	<u>\$39,240,356</u>

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note G - Joint Ventures (Continued)**

**2. Poughkeepsie Joint Water Project**

In August 1995, the Town entered into an inter-municipal agreement with the City of Poughkeepsie to provide for the planning, design, technological enhancement, construction or expansion, and operation and maintenance of the above named water treatment facility. This agreement amends and supersedes an agreement dated October 11, 1991 covering a joint water project. Under the terms of the 1995 agreement, the Town obtained an one-half interest in the City's Water treatment plant; the Town would finance studies for and upgrades and/or expansions to the plant to increase capacity; the Town would pay 50% of the cost to design and build an alum sludge treatment plant; and the Town would pay for administrative costs related to obtaining approvals to enable the project to proceed. The agreement also provided for the creation of a joint board to administer planning, design, construction, as well as operations and maintenance of the facility. It is made up of three members from each municipality. Water rates for each municipality are also described in the agreement. Operations as a joint venture began in 1996.

The Town financed the purchase of its interest in the water plant and payment of certain capital improvements by issuing serial bonds in December 1996 in the amount of \$6,425,000, which is recorded as Long-Term Debt. The bond was refinanced during 2004 and is included as Refunding Improvement Bonds for 2004.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note G - Joint Ventures (Continued)**

**2. Poughkeepsie Joint Water Project**

The following is an un-audited summary of financial information included in financial statements issued for the joint venture. These financial statements are issued separately and can be obtained from the Joint Water Project at 62 Civic Center Plaza, Poughkeepsie, NY 12601.

	<b>Unaudited Balances at <u>December 31, 2010</u></b>
Total Assets	<u>\$ 625,389</u>
Total Liabilities	<u>\$ 619,108</u>
Joint Venture Equity	<u>\$ 6,281</u>
Total Revenues – 2010	<u>\$ 3,747,455</u>
Total Expenditures - 2010	<u>\$ 3,747,454</u>
Long Term Debt	<u>\$ 230,168</u>
Investment in Fixed Assets	<u>\$25,794,003</u>

The Town's net share of operating expenditures amounted to \$1,890,872, which is recorded in the Water Fund - Home and Community Service. Included in Due to Related Party is \$258,694 representing the balance due from the Town for underpayment of its operating costs.

As part of the Joint Project agreement described above, the Town has committed to financing studies and a portion of construction costs related to the expansion of the Joint Water treatment facility. The Town estimated total construction costs to approximate \$19,363,000 with \$11,232,000 being financed by the Town and \$8,131,000 being financed by the City of Poughkeepsie. The Town issued debt to fund this commitment. As of December 31, 2010 the outstanding balance is \$9,945,000.

The Town has presented its equity interest in the Joint Venture in the Statement of Net Assets as \$19,816,090, representing the Town's capital expenditures to date and the amount of net assets invested in the Joint Venture, net of outstanding debt as \$9,871,090.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note G - Joint Ventures (Continued)**

**3. Poughkeepsie-Wappingers-LaGrange Joint Landfill**

The Town has shared in the monitoring costs of a closed landfill, the Poughkeepsie-Wappinger-LaGrange Joint Landfill. This joint activity includes the City and Town of Poughkeepsie, New York, the Village of Wappingers Falls, New York, the Town of LaGrange, New York and the Town of Wappinger, New York. All costs associated with monitoring are recognized as incurred.

The following is a summary of unaudited financial information at December 31, 2010, which is included in the separate financial statements available from the Joint Landfill Board of Governors c/o Town of Poughkeepsie, Poughkeepsie, New York, 12603.

	<b>Un-audited Balances at <u>December 31, 2010</u></b>
Total Assets	<u>\$ 124,832</u>
Total Liabilities	<u>\$ -0-</u>
Total Venture Equity	<u>\$ 124,832</u>
Total Revenues	<u>\$ 24</u>
Total Expenditures	<u>\$ 23,605</u>

During 2003, an Order of Consent was issued through the New York State Department of Environmental Conservation to remediate Environmental Conservation Law and New York Codes Rule and Regulations violations. To comply with this order, the member municipalities must complete final closure of the landfill under current regulations by December 31, 2005 and perform post closure care and monitoring for a minimum of thirty years thereafter. The estimated cost of final closure is \$10,000,000. All costs will be borne proportionately by each municipality; the Town of Poughkeepsie's share being 42.4208%, or \$4,242,074. Post closure and monitoring costs, commenced in 2009 and continue for 30 years, are estimated to amount to \$1,479,100, with the Town's share being \$627,446.

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**NOTE H - Legal Compliance**

**1. Deficit Fund Balances**

The following special districts and funds have material deficit fund balances at year-end as shown. The Town intends to increase revenues to fund these deficits.

	<b>Fund Balance (Deficit)</b>
<b><u>General Fund/ Town-Wide</u></b>	<b><u>\$ (1,068,971)</u></b>
<b><u>Street Lighting Fund</u></b>	<b><u>\$ (199,202)</u></b>

**2. Overdrawn Appropriations**

Expenditures in the following fund/categories materially exceeded appropriations:

<b><u>FUND/CATEGORY</u></b>	<b><u>APPROPRIATION</u></b>	<b><u>EXPENDITURE</u></b>	<b><u>VARIANCE (UNFAVORABLE)</u></b>
General Fund/ Transportation	\$ 360,609	\$ 383,473	\$ (22,864)
General Fund/ Employee Benefits	\$ 1,151,574	\$ 1,264,116	\$ (112,542)
Sewer Fund/ Employee Benefits	\$ 111,000	\$ 153,360	\$ (42,360)

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note I - Economic Dependency**

The Town receives approximately 10% of its real property taxes from a single corporate taxpayer. A significant reduction in this corporate taxpayers real property taxes could have a significant impact on the Town's programs and services.

**Note J - Commitments and Contingent Liabilities**

**1. Lawsuits and Claims**

The Town is a defendant in various lawsuits and tax certiorari cases. The ultimate outcome of these cases and lawsuits is not determinable as of report date. However, in the opinion of the Town's counsel, while the ultimate resolution of these proceedings will not have a material effect on the Town's financial position, although they could have a material effect on operating results when finally resolved in a future period.

**2. Grants**

The Town has received amounts from grantor agencies, principally the Department of Housing and Urban Development. Any allowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor agency cannot be determined at this time.

**3. Authorized Debt**

As of December 31, 2010, the Town Board had authorized debt which was not issued:

<u>PURPOSE</u>	<u>AUTHORIZED</u>
Tri-Municipal Sewer System	\$ 1,755,000
Town-Wide Drainage	395,197
Additions & Reconstruction of Buildings	2,786,000
Assessment Update - 2001	125,000
Water Improvement	1,448,332
Arlington Sewer Improvement Area 1 - 2002	5,200,000
Arlington Sewer Improvement- 2008	16,000,000
	<hr/>
<b>TOTAL</b>	<b><u>\$ 27,709,529</u></b>

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**NOTES TO THE FINANCIAL STATEMENTS, (CONTINUED)**  
**DECEMBER 31, 2010**

**Note K - Commitments and Contingent Liabilities**

Most of the above projects have been completed, so that, with the exception of the Town-Wide Drainage, Water Improvement, and Sewer Improvement Projects, the Town does not expect to exercise these authorizations.

**Note L – Residual Equity Transfer**

The financial statements have been revised to reflect a residual equity transfer in the amount of bond proceeds from the Library bond originally recorded in the Capital Projects fund, and has been transferred to the Debt Service Fund. The effect of this adjustment was to decrease the Capital Projects Fund beginning fund balance by \$8,030,000 and to increase the Debt Service Fund beginning fund balance by \$8,030,000.

**Note M – Prior Period Adjustment**

The financial statements have been revised to reflect a prior period adjustment for bond proceeds from the Library bond received in a prior year. The Town originally recorded a receivable from another municipality for the principal balance of the Library bond. The Town will defer the revenue of the Library bond as principal payments are made annually and will recognize both the revenue that is being deferred and reduce the receivable for the payment of the bond. The effect of this adjustment to the Debt Service Fund was to decrease the beginning fund balance by \$8,030,000 and to increase deferred revenues by \$8,030,000.

**REQUIRED SUPPLEMENTAL INFORMATION**

**TOWN OF POUGHKEEPSIE, NEW YORK**  
**BUDGETARY COMPARISON SCHEDULE**  
**DECEMBER 31, 2010**

	<b>GENERAL FUND</b>			
	<b>ORIGINAL BUDGET</b>	<b>FINAL BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>REVENUES</b>				
Real property taxes	\$ 14,616,713	\$ 14,616,713	14,616,710	\$ (3)
Real property tax items	450,000	450,000	553,673	103,673
Non property tax items	2,705,540	2,705,540	2,977,065	271,525
Departmental income	263,243	367,936	208,932	(159,004)
Intergovernmental charges	69,700	71,292	71,291	(1)
Use of money and property	660,000	660,000	314,908	(345,092)
Licenses and permits	729,098	729,098	766,267	37,169
Fines and forfeitures	675,000	675,000	602,986	(72,014)
Sale of property and compensation for loss	27,000	92,162	113,667	21,505
Miscellaneous local sources	165,000	370,879	324,273	(46,606)
Interfund revenues	-	-	-	-
State aid	1,549,400	1,629,487	1,132,994	(496,493)
Federal aid	-	-	-	-
<b>Total revenues</b>	<b>21,910,694</b>	<b>22,368,107</b>	<b>21,682,766</b>	<b>(685,341)</b>
Appropriation of prior's year's fund balance	-	216,830	35,311	(181,519)
<b>Total revenues and appropriation of prior year's fund balance</b>	<b>21,910,694</b>	<b>22,584,937</b>	<b>21,718,077</b>	<b>(866,860)</b>
<b>EXPENDITURES AND ENCUMBRANCES</b>				
General Government Support	4,580,392	4,733,393	4,361,604	371,789
Public safety	13,284,880	13,678,251	13,688,283	(10,032)
Transportation	360,297	360,609	383,473	(22,864)
Economic assistance & opportunity	83,683	83,683	84,765	(1,082)
Culture and recreation	716,392	796,764	726,704	70,060
Home and community service	832,578	879,765	831,671	48,094
Employee benefits	1,151,574	1,151,574	1,264,116	(112,542)
Debt service	1,300,898	1,300,898	4,620,255	(3,319,357)
<b>Total expenditures and encumbrances</b>	<b>22,310,694</b>	<b>22,984,937</b>	<b>25,960,871</b>	<b>(2,975,934)</b>
<b>Excess (deficiency) of revenues and appropriation of prior year's fund balance over (under) expenditures and encumbrances</b>	<b>(400,000)</b>	<b>(400,000)</b>	<b>(4,242,794)</b>	<b>(3,842,794)</b>
<b>Other financing sources (uses):</b>				
Operating transfers in	400,000	400,000	3,715,000	3,315,000
Operating transfers out	-	-	(25,074)	(25,074)
<b>Total other financing sources (uses)</b>	<b>400,000</b>	<b>400,000</b>	<b>3,689,926</b>	<b>3,289,926</b>
<b>Excess (deficiency) of revenues and appropriation of prior year's fund balance and other sources over (under) expenditures, encumbrances and other uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (552,868)</b>	<b>\$ (552,868)</b>
<b>Explanation of Differences Between Budgetary and GAAP Basis:</b>				
Excess of revenues over (under) expenditures - budgetary basis			\$ (552,868)	
Revenues do not include appropriations of fund balance			(35,311)	
Expenditures do not include encumbrances			38,651	
<b>Excess (deficiency) of revenues over expenditures - GAAP Basis</b>			<b>\$ (549,528)</b>	

The accompanying Notes to the Financial Statements  
should be read in conjunction with these Financial Statements.

EXHIBIT I

**HIGHWAY FUND**

<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
\$ 5,435,523	\$ 5,436,523	\$ 5,461,525	\$ 25,002
-	-	-	-
-	-	-	-
-	-	-	-
75,000	75,000	4,165	(70,835)
-	-	1,265	1,265
-	-	-	-
-	49,851	95,851	46,000
43,500	40,433	47,513	7,080
-	-	-	-
249,484	249,484	88,120	(161,364)
-	-	-	-
<u>5,803,507</u>	<u>5,851,291</u>	<u>5,698,439</u>	<u>(152,852)</u>
<u>191,000</u>	<u>274,673</u>	<u>223,284</u>	<u>(51,389)</u>
<u>5,994,507</u>	<u>6,125,964</u>	<u>5,921,723</u>	<u>(204,241)</u>
-	71,000	48,701	22,299
-	-	-	-
4,269,917	4,330,374	4,159,296	171,078
-	-	-	-
-	-	-	-
-	-	-	-
165,375	165,375	156,511	8,864
1,559,215	1,559,215	1,557,215	2,000
<u>5,994,507</u>	<u>6,125,964</u>	<u>5,921,723</u>	<u>204,241</u>
-	-	-	-
-	-	-	-
-	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
		\$ -	
		(223,284)	
		<u>150,833</u>	
		<u>\$ (72,451)</u>	

**WATER FUND**

<b>ORIGINAL BUDGET</b>	<b>FINAL BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
\$ 2,611,635	\$ 2,611,635	\$ 2,611,635	\$ -
-	-	-	-
-	-	-	-
-	3,075,000	2,857,021	(217,979)
3,075,000	-	-	-
100,000	100,000	196,426	96,426
-	-	-	-
-	-	722	722
23,900	23,900	33,614	9,714
-	-	-	-
-	-	-	-
-	-	-	-
<u>5,810,535</u>	<u>5,810,535</u>	<u>5,699,418</u>	<u>(111,117)</u>
<u>600,000</u>	<u>658,636</u>	<u>-</u>	<u>(658,636)</u>
<u>6,410,535</u>	<u>6,469,171</u>	<u>5,699,418</u>	<u>(769,753)</u>
108,000	108,000	67,803	40,197
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
4,256,734	4,315,370	3,378,071	937,299
107,000	107,000	102,405	4,595
<u>1,538,801</u>	<u>1,538,801</u>	<u>3,725,840</u>	<u>(2,187,039)</u>
<u>6,010,535</u>	<u>6,069,171</u>	<u>7,274,119</u>	<u>(1,204,948)</u>
400,000	400,000	(1,574,701)	(1,974,701)
-	-	2,250,000	2,250,000
<u>(400,000)</u>	<u>(400,000)</u>	<u>(400,000)</u>	<u>-</u>
<u>(400,000)</u>	<u>(400,000)</u>	<u>1,850,000</u>	<u>2,250,000</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 275,299</u>	<u>\$ 275,299</u>
		\$ 275,299	
		-	
		<u>8,386</u>	
		<u>\$ 283,685</u>	

EXHIBIT I

**SEWER FUND**

<b>ORIGINAL BUDGET</b>	<b>FINAL BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
\$ 3,004,614	\$ 3,004,614	\$ 3,004,614	\$ -
-	-	-	-
-	-	-	-
2,258,311	2,258,311	2,397,889	139,578
-	-	-	-
5,400	5,400	6,330	930
-	-	-	-
-	-	-	-
-	4,429	306	(4,123)
8,929	69,205	10,144	(59,061)
-	-	-	-
-	-	-	-
-	-	-	-
<u>5,277,254</u>	<u>5,341,959</u>	<u>5,419,283</u>	<u>77,324</u>
<u>-</u>	<u>67,335</u>	<u>-</u>	<u>(67,335)</u>
<u>5,277,254</u>	<u>5,409,294</u>	<u>5,419,283</u>	<u>9,989</u>
301,101	301,101	48,769	252,332
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
5,026,174	5,158,214	4,286,833	871,381
111,000	111,000	153,360	(42,360)
<u>77,080</u>	<u>77,080</u>	<u>77,079</u>	<u>1</u>
<u>5,515,355</u>	<u>5,647,395</u>	<u>4,566,041</u>	<u>1,081,354</u>
(238,101)	(238,101)	853,242	1,091,343
4,504,245	4,504,245	-	(4,504,245)
(4,266,144)	(4,266,144)	-	4,266,144
<u>238,101</u>	<u>238,101</u>	<u>-</u>	<u>(238,101)</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 853,242</u>	<u>\$ 853,242</u>
		\$ 853,242	
		-	
		<u>22,494</u>	
		<u>\$ 875,736</u>	

**TOWN OF POUGHKEEPSIE, NEW YORK  
OTHER POST-EMPLOYMENT BENEFITS PLAN  
SCHEDULE OF FUNDING PROGRESS  
DECEMBER 31, 2010**

**EXHIBIT II:**

<u>Year Ended</u>	<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets (a)</u>	<u>Accrued Liability (b)</u>	<u>Unfunded Accrued Liability (UAL) (b-a)</u>	<u>Funded Ratio (a/b)</u>	<u>Covered Payroll (c)</u>	<u>UAL as a Percentage of Covered Payroll ((b-a)/c)</u>
12/31/2010	1/1/2010	\$ -	\$ 35,400,367	\$ 35,400,367	0.0%	\$ 15,707,355	225.37%
12/31/2009	1/1/2008	\$ -	\$ 37,498,841	\$ 37,498,841	0.0%	\$ 16,162,931	232.01%
12/31/2008	1/1/2008	\$ -	\$ 35,107,841	\$ 35,107,841	0.0%	\$ 15,391,670	228.10%

**OTHER SUPPLEMENTAL INFORMATION**

**TOWN OF POUGHKEEPSIE  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2010**

**EXHIBIT III**

<u>FEDERAL GRANTOR/ PROGRAM TITLE</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Entity Identifying Numbers</u>	<u>Expenditures - Year Ended December 31, 2010</u>
<b>US Dept of Housing and Urban Development:</b>			
Section 8 Housing Choice Vouchers	14.871		\$ 809,832 *
Community Development Block Grants- Entitlement Grants	14.218		<u>65,336</u>
<b>Total US Dept of Housing and Urban Development</b>			<b>875,168</b>
 <b>US Dept of Transportation:</b>			
Pass-thru Programs From:			
New York State Department of Transportation (NYSDOT)-		D032275	
		D032154	
Highway Planning and Construction- American Reinvestment		D032421	
and Recovery Act (ARRA)	20.205	D032419	<u>2,274,393 *</u>
<b>Total US Dept of Transportation</b>			<b>2,274,393</b>
<b>TOTAL</b>			<b><u>\$ 3,149,561</u></b>

\*Major Programs

**TOWN OF POUGHKEEPSIE, NEW YORK  
NOTES TO THE SCHEDULE OF EXPENDITURES  
OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2010**

**NOTE A - BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Town of Poughkeepsie, New York and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**TOWN OF POUGHKEEPSIE**  
**SCHEDULE OF EXPENDITURES OF NEW YORK STATE TRANSPORTATION ASSISTANCE**  
**FOR THE YEAR ENDED DECEMBER 31, 2010**

**EXHIBIT IV**

<b><u>FEDERAL GRANTOR/ PROGRAM TITLE</u></b>	<b><u>NYS DOT Contract Ref Number</u></b>	<b><u>Expenditures - Year Ended December 31, 2010</u></b>
Consolidated Local Streets & Highway Improvement Program (CHIPS)	820686	\$ <u>88,120</u>

**TOWN OF POUGHKEEPSIE, NEW YORK  
NOTES TO THE SCHEDULE OF EXPENDITURES  
OF NEW YORK STATE TRANSPORTATION ASSISTANCE  
FOR THE YEAR ENDED DECEMBER 31, 2010**

**NOTE A - BASIS OF PRESENTATION**

The accompanying schedule of expenditures of New York State Transportation Assistance includes the activity of the financial assistance programs provided by the New York State Department of Transportation to the Town of Poughkeepsie, New York and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements described in the preliminary Draft Part 43 of the New York State Codification of Rules and Regulations (NYCRR) that are applicable to State transportation assistance programs.. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the general purpose financial statements.

**TOWN OF POUGHKEEPSIE, NEW YORK  
SCHEDULE OF FINDINGS, QUESTIONED COSTS  
AND RECOMMENDATIONS  
FOR THE YEAR ENDED DECEMBER 31, 2010**

**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

**Financial Statement**

Type of Auditors' report issued:	<u>Unqualified</u>
Internal control over financial reporting:	
Material Weakness identified:	<u>None Noted</u>
<ul style="list-style-type: none"><li>• Significant deficiencies identified that are not considered to be material weaknesses:</li></ul>	<u>One Noted</u>
Noncompliance material to financial statements noted:	<u>None Noted</u>

**Federal Awards**

Internal Control over major programs:	
Material weakness identified:	<u>None Noted</u>
<ul style="list-style-type: none"><li>• Significant deficiencies identified that are not considered to be material weaknesses:</li></ul>	<u>None Noted</u>
Type of report issued on compliance for major programs:	<u>Unqualified</u>
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133:	<u>None Noted</u>

**State Awards**

Internal Control over state transportation assistance expended:	
Material weakness identified:	<u>None Noted</u>
<ul style="list-style-type: none"><li>• Significant deficiencies identified that are not considered to be material weaknesses:</li></ul>	<u>None Noted</u>
Type of report issued on compliance for program tested:	<u>Unqualified</u>
Summary of audit findings listed in Section II:	<u>None Noted</u>

**TOWN OF POUGHKEEPSIE, NEW YORK  
SCHEDULE OF FINDINGS, QUESTIONED COSTS  
AND RECOMMENDATIONS  
FOR THE YEAR ENDED DECEMBER 31, 2010**

**SECTION I - SUMMARY OF AUDITORS' RESULTS, (Continued)**

**Identification of major programs:**

<b><u>CFDA NUMBER</u></b>	<b><u>NAME OF FEDERAL PROGRAM</u></b>
14.856	Housing Assistance Payments Program for Low-Income Families - Section 8 programs
20.205	Highway Planning and Construction- American Reinvestment and Recovery Act (ARRA)

Dollar threshold used to distinguish between Type A and Type B programs: \$ 300,000

Auditee classified as a low-risk auditee: Yes

**Identification of State Transportation Assistance Programs:**

Consolidated Local Street and Highway Improvement Program (CHIPS)

**SECTION II - FINANCIAL STATEMENT FINDINGS**

**Current Year Findings:**

**Significant Deficiency:**

**Finding 1: Financial Statement Adjustments**

Under auditing standards in accordance with generally accepted accounting principles, Town personnel are responsible for preparation and review of financial information as part of the audit. During our audit we recorded significant adjustments to the Town's accounts receivable, accounts payable, retirement accruals and encumbrances.

**Effect:**

The Town's accounts receivables, accounts payable, retirement accruals and encumbrances were all materially misstated.

**Cause:**

The Town did not record all material accruals for its accounts receivable, accounts payable, retirement and encumbrances.

**TOWN OF POUGHKEEPSIE, NEW YORK  
SCHEDULE OF FINDINGS, QUESTIONED COSTS  
AND RECOMMENDATIONS (CONTINUED)  
FOR THE YEAR ENDED DECEMBER 31, 2010**

**Recommendation:**

We commend the Town for recording the auditors' adjustments from the prior year which resulted in an improvement in the Town's reconciliation of the opening fund balance as well as less significant adjustments were required for retirement during the year. Overall, the receivable reconciliations were much improved with the recognition of grants receivable in the Capital Projects fund consisted of the majority of the receivables adjustments. The Town should still consider reviewing its financial statements and its internal control procedures over the areas noted above to ensure that all material adjustments and disclosures have been made for the audit.

**Status of Prior Year Findings:**

**Other Matters:**

**Finding 2 – Due To & Due From's**

The Town's interfund balances have been significantly increasing over the prior years. According to General Municipal Law, any interfund borrowings made during the year are required to be paid back before the end of the fiscal year.

**Effect:**

The Town has not repaid back its borrowing of monies before the end of the fiscal year and the Town may be borrowing money from different tax bases without charging interest.

**Cause:**

The Town has been experiencing deficits and cash flow shortfalls in some of its funds.

**Recommendation:**

The Town should approve a formal resolution for any borrowing between funds with different taxpayer bases and all borrowings between funds should be repaid before the end of the fiscal year.

**TOWN OF POUGHKEEPSIE, NEW YORK  
SCHEDULE OF FINDINGS, QUESTIONED COSTS  
AND RECOMMENDATIONS (CONTINUED)  
FOR THE YEAR ENDED DECEMBER 31, 2010**

**Finding 3 - Fraud Risk Assessment**

The Town has not performed a formal review of its internal controls and identified potential areas of fraud and prepares a response to mitigate any potential internal control weaknesses.

**Effect:**

The Town may have weaknesses in its internal controls leaving itself susceptible to fraud.

**Cause:**

The Town has not performed a full fraud risk assessment process over the Town's operations.

**Recommendation:**

The Town should implement a fraud risk assessment study from its Finance Committee in which it reviews the Town's internal controls at an entity-wide level to ensure proper controls are implemented and effective.

**Finding 4 – Encumbrances**

During our audit we noted that the Town does not track its encumbrances throughout the year on its general ledger. In addition, the Town provided a year-end report from its accounting software that did not agree to the Annual Updated Document.

**Effect:**

The encumbrances per the open purchase order report did not agree to the Annual Update Document.

**Cause:**

The Town did not generate an open purchase order report at year-end and agree that report to the general ledger.

**Recommendation:**

We recommend that the Town print an open purchase order report at year-end and agree this report to the general ledger.

**TOWN OF POUGHKEEPSIE, NEW YORK  
SCHEDULE OF FINDINGS, QUESTIONED COSTS  
AND RECOMMENDATIONS (CONTINUED)  
FOR THE YEAR ENDED DECEMBER 31, 2010**

**Finding 5 - Over-expended Appropriations:**

Certain appropriations were over-expended during the year.

**Effect:**

The Town has not provided for revenues sufficient to cover all expenditures since appropriations, i.e., planned expenditures, have been exceeded. The Town is also in violation of its legally adopted budget.

**Cause:**

The following appropriations were over-expended:

<u>FUND/CATEGORY</u>	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>	<u>VARIANCE (UNFAVORABLE)</u>
General Fund/ Transportation	\$ 360,609	\$ 383,473	\$ (22,864)
General Fund/ Employee Benefits	\$ 1,151,574	\$ 1,264,116	\$ (112,542)
Sewer Fund/ Employee Benefits	\$ 111,000	\$ 153,360	\$ (42,360)

**Recommendation:**

The Town should periodically review comparisons of budgeted and actual expenditures and provide for budget modifications as needed.

**Finding 6 - Debt Service Fund**

The Town has established a Debt Service Fund, but is not using the fund for the purpose of debt service. Rather, it is being used to accumulate interest revenue.

**Effect:**

Funds set aside for debt service are not being used for that purpose.

**Cause:**

Debt Service expenditures are being recorded in the operating funds instead of the Debt Service Fund.

**Recommendation:**

The Town should modify its budgets for its operating funds and the Debt Service Fund to reflect debt service expenditures in the Debt Service Fund and the use of Debt Service reserve to fund those expenditures.

**TOWN OF POUGHKEEPSIE, NEW YORK  
SCHEDULE OF FINDINGS, QUESTIONED COSTS  
AND RECOMMENDATIONS (CONTINUED)  
FOR THE YEAR ENDED DECEMBER 31, 2010**

**Finding 7 - Deficit Fund Balance:**

Several funds have incurred or increased a deficit fund balance during 2010.

**Effect:**

Future rate payers will be funding past expenditures.

**Cause:**

Deficit fund balances have occurred as follows:

	<b>Fund Balance (Deficit)</b>
<b><u>General Fund/ Town-Wide</u></b>	<b><u>\$ (1,068,971)</u></b>
<b><u>Street Lighting Fund</u></b>	<b><u>\$ (199,202)</u></b>

**Recommendation:**

The Town should establish plans to provide for funding these deficits as well as improving budgeting procedures to prevent deficits from occurring and accumulating in the future.

OFFICE OF THE COMPTROLLER  
*Town of Poughkeepsie*

JAMES M. WOJTOWICZ, CPA  
COMPTROLLER



ONE OVERROCKER ROAD  
POUGHKEEPSIE, N.Y. 12603

(845) 485-3610

FAX (845) 485-1130

[jwojtowicz@townofpoughkeepsie-ny.gov](mailto:jwojtowicz@townofpoughkeepsie-ny.gov)

Dated 09/29/2011

**Responses to 12/31/2010 audit findings**

**Financial Statement findings**

**Finding 1- (Financial Statement Adjustments):**

**Response:** All future financial information will be reviewed by the Comptroller prior to the audit fieldwork. This will ensure continuing accuracy as well as proper communication. Much improvement continues to be made in this area.

**Other Matters**

**Finding 2 – (Due To & Due From):**

**Response:** All due to/ due from balances are in balance. All balances will be monitored on a monthly basis to ensure General Municipal Law compliance. The majority of the 2010 increase reflects funds with like tax bases. A review and analysis has been done in 2011 and certain funds have been repaid.

**Finding 3-(Fraud Risk Assessment):**

**Response:** The town's Comptroller will review this recommendation with the Finance Committee. Good sound procedures are constantly being reviewed and then implemented under the direction of the Comptroller.

**Finding 4-(Encumbrances):**

**Response:** Much work and energy continues in this area as our software program continues to fault in this matter. We do however compensate for this shortcoming by ensuring that the year-end Purchase Order report reconciles to the General Ledger. A new procedure has been implemented where all year end encumbrances are sent out to the field to be verified for accuracy and compliance. Prior to the hard close of the 2010 year the open purchase order report was reconciled to the general ledger.

**Finding 5- (Over-expended Appropriations):**

**Response:** All departments receive budget to actual reports on a current/ monthly basis for their review. The Comptroller is responsible for ensuring that all appropriations are made only when they fall within budget parameters. Much improvement in this area continues to be made as Comptroller has an open communication with all departments.

**Finding 6 - (Debt Service Fund):**

**Response:** All debt service requirements are accurately met in the respective operating fund budgets. The town Comptroller will review the current state of our debt service fund in regard to purpose and necessity.

**Finding 7 - (Deficit Fund Balance):**

**Response:** All deficit balances are reviewed on a constant basis. We will be considering these specific deficits in all future town budgets. In 2010 we eliminated the deficit in our General fund/ Town outside Village. In addition in 2011 we increased our Street Lighting tax levy by 14.4% in an effort to eliminate the Street Lighting deficit.