



Town of Poughkeepsie

Planning & Zoning

1 Overocker Road
Poughkeepsie, NY 12603

845-485-3657 Phone
845-486-7885/790-4772 Fax

Town of Poughkeepsie Planning Board Combined Application Form

Fees Paid: _____

REQUEST FOR: (Check all that apply)

Pre-Application Discussion _____ Lot Line Revision Approval _____

Preliminary Subdivision Approval _____ Final Subdivision Approval _____

Site Plan Approval _____ Erosion & Sediment Control Approval _____

Land Contour Permit Approval _____ Aquatic Resources Permit Approval _____

Architectural Approval _____ Floodplain Development Approval _____

Name of Project: _____

Tax Map Number of all parcels: _____

Street Address of all parcels: _____

Description of Proposed Activity: _____

Name of Applicant(s): _____

Address: _____

Telephone: _____

Name and Address of Record Owner(s): _____

A) For All Applications:

- 1) Total acreage involved in application: _____
- 2) Total contiguous acreage controlled by applicant/owner¹: _____
- 3) Total number of existing structures: _____
- 4) Type of existing structures: _____
- 5) Total square footage of all new construction: _____
- 6) Estimated value of new construction or addition: _____
- 7) Type of construction or activity proposed: (Check all that apply)

New Construction: Residential _____ Commercial _____ Institutional _____

Expansion/Renovation: Residential _____ Commercial _____ Institutional _____

Home Occupation: _____ Change in use: _____ Other: _____

- 8) Zoning District: _____
- 9) Does applicant intend to request any information waivers?
No _____ Yes _____. If yes, please list all waivers (attach separate pages if necessary):

- 10) Are there agricultural and/or forestry exemptions affecting the property?
No _____ Yes _____. If yes, please list in detail (attach separate pages if necessary):

- 11) Have any area or use variances affecting the property been granted?
No _____ Yes _____. If yes, please list in detail (attach separate pages if necessary):

1. Shall include lands owned by family members of the applicant, and any corporation(s), partnership(s), limited liability companies, or other entities or partnerships in which the applicant has an interest.

12) Have any permits affecting the property been issued by any other governmental agency?
No _____ Yes _____. If yes, please list in detail (attach separate pages if necessary):

13) Has any application(s) for any other permit(s) for any activity affecting the property been submitted to any other governmental agency?
No _____ Yes _____. If yes, please list in detail (attach separate pages if necessary):

14) Attach a copy of the current deed and any easements affecting the property.

Name and Address of Professional Engineer: _____

Telephone: _____

Name and Address of Licensed Land Surveyor: _____

Telephone: _____

Name and Address of Attorney: _____

Telephone: _____

Name and Address of Biology/Wetland Consultant: _____

Telephone: _____

B) For Subdivision and Lot Line Change Applications Only:

1) Total number of lots proposed: _____

2) What is the size of the smallest lot proposed? _____

- 3) What is the size of the largest lot proposed? _____
- 4) Number of private driveways proposed: _____
- 5) Number of common driveways proposed: _____
- 6) Maximum number of lots serviced by a common driveway: _____
- 7) Number of private roads proposed: _____
- 8) Number of lots serviced by a private road: _____
- 9) Preliminary Plat includes _____ acres and tentatively includes _____ future lots. The amount of area shown on this Preliminary Plat proposed to be dedicated for future public use, (exclusive of roads) is _____ (define measure: acres/square feet).
- 10) Does subdivider intend to submit a single subdivision plat for filing with County Clerk for all property in the Preliminary Plat? Yes _____ No _____. If no, state the number of sections to be filed _____.

C) For Land Contour Permit; Erosion & Sediment Control; Aquatic Resources Applications:

- 1) Does the plan involve removal or the addition of more than two (2) feet of soil anywhere on the property? Yes _____ No _____. If yes, provide details and a map showing the proposed grading.
- 2) How many cubic yards of material will be moved? _____ .
- 3) Describe how was the amount of material to be moved calculated? Attach additional sheets as necessary.

- 4) Will the activity involve the clearing, grading or disturbance to one acre or more of land? Yes _____ No _____. If yes, provide details and a map showing the proposed grading.
- 5) Describe how the amount of land to be cleared, graded or disturbed was determined? Attach additional sheets as necessary.

D) For Aquatic Resource Permit Applications:

- 1) The date the wetland delineation was performed is: _____
- 2) The delineation was performed by: _____

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- 3) The site contains a federal jurisdictional wetland: Yes _____ No _____. If yes, provide a copy of any applications and correspondence with the USACOE.
 - 4) The site contains a state protected freshwater wetland: Yes _____ No _____. If yes, provide a copy of any applications and correspondence with the NYSDEC.
 - 5) The areal extent of proposed disturbance to the wetland is: _____
 - 6) The areal extent of proposed disturbance to the wetland buffer area is: _____

E) For Floodplain Development Permit Applications:

- 1) The 100 year flood elevation at the site is _____ feet as determined using NGVD 1929 _____, or NAVD 1988 _____
- 2) Plans detailing the manner of flood proofing are included: Yes _____ No _____.

F) Parts Included With This Application:

- 1) Part "A" – Owner Affidavit: _____
- 2) Part "B" – Applicant / Agent Affidavit: _____
- 3) Part "C" – Licensed Professional Affidavit: _____
- 4) Part "D" – Disclosure of Business Interest: _____
- 5) Part "E" – Agricultural Data Statement: _____
- 6) Part "F" – Site Plan Application Checklist: _____
- 7) Part "G" - Subdivision Pre-Application Submission Checklist: _____
- 8) Part "H" – Minor Subdivision Application Checklist: _____
- 9) Part "I" – Major Preliminary Subdivision Application Checklist: _____
- 10) Part "J" – Major Final Subdivision Application Checklist: _____
- 11) Part "K" - Land Contour Permit Application Checklist: _____
- 12) Part "L" - Aquatic Resource Protection Permit Application Checklist: _____
- 13) Part "M" – Erosion and Sediment Control Permit Checklist _____
- 14) Part "N" – Floodplain Development Permit Checklist _____

15) Part "O" - Acknowledgment of Required Certifications: _____

16) Part "P" – Coastal Assessment Form _____

By His/Her signature the Applicant avows that: 1) He/She has read this application and is familiar with its content; and 2) He/She has read, is familiar with, and understands the requirements of the Town Poughkeepsie Code provision(s) affecting or regulating the project for which this application is made; and 3) He/She agrees to comply with the requirements of the Town Poughkeepsie Code provision(s) affecting or regulating the project for which this application is made including any general or special conditions of any permits or approvals granted by any board, agency, or department of the Town of Poughkeepsie; and 4) He/She has read this statement and understands its meaning and its terms.

Applicant Signature: _____

Print Name: _____

Date: _____

