



Town of Poughkeepsie

Planning & Zoning

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Poughkeepsie, NY 12603

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Town of Poughkeepsie Planning Board Planning Department Notes

The following notes shall be placed on any subdivision plat and site plan map.

1. *It is the responsibility of the owner/applicant to submit to the Department of Planning proof that the conditions of this approval have been completed, and the signature of the Planning Board Chairman shall be withheld pending receipt of a written memoranda from the Planning Department verifying that the conditions of this approval have been completed.*
2. *Prior to commencement of any site work the applicant's contractor and consulting engineer shall schedule a field meeting with the Engineering Department and the Department of Planning to discuss the phasing of the construction work, the placement of erosion control measures, implementation of required mitigation, prior approval of field changes, and periodic field inspections by Town personnel.*
3. *At the completion of the construction, and prior to issuance of a Certificate of Occupancy for any building, the applicant shall provide to the Department of Planning, the Engineering Department and the Building Inspector a certification prepared by a New York State Licensed Professional Engineer that all site work has been carried out and completed in compliance with the approved Site Plan for the project. Additionally, the applicant shall provide to the Planning Department, the Town Engineer and the Building Inspector an "as built" survey of the completed site work including associated storm water management facilities and any easements.*
4. *In the event the applicant seeks a temporary or final Certificate of Occupancy for any building or use prior to completion of construction of all elements shown on the approved project, the applicant shall propose and obtain Department of Planning and Engineering Department approval of a phased implementation plan. The phased implementation plan shall address buildings, access, utilities, parking, landscaping, lighting, pedestrian amenities, public safety and separation from continuing construction activities and any other elements or issues as deemed appropriate by the Town. The applicant shall provide the previously referenced engineer's certification and "as built" survey upon completion of all construction.*